



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Source, Southgate, Sleaford** on **WEDNESDAY 19<sup>th</sup> AUGUST, 2015 at 7.15p.m.**

At 7:00pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time. Please note that if no members of the public are present then the Full Council Meeting will commence at 7.00 p.m.

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

Mrs. S.M. Scholes, Clerk,  
13<sup>th</sup> August, 2015.

NOTES

### AGENDA

1. **CHAIRMAN’S WELCOME** (1 min)
2. **APOLOGIES FOR ABSENCE** and reasons given. (1min)
3. **DECLARATIONS OF INTEREST.** (1min) To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.
4. **MINUTES.** Notes of the Full Council Meetings, to be approved as Minutes.  
Attached (3mins)
  - 4.1 10<sup>th</sup> June 2015
  - 4.2 1<sup>st</sup> July 2015
5. **CHAIRMAN’S REPORT (5mins)**
  - 5.1 Civic Attendance Reports - Mayoral, for noting (Attached)
  - 5.2 Matters Arising From Informal Meeting (12.08.15)
6. **CLERK’S REPORT (5mins)**
  - 6.1 Skate Park Update – (Project Lead).
  - 6.2 To note letter of thanks (22.06.15) from Home-Start Sleaford & District. (Attached.)
  - 6.3 To note provisional dates of Council and Committee meetings to 01.16. (Attached.)
  - 6.4 Office Premises – Update.

7. **CLERK'S NOTES/MINUTES. For information only (3mins) Attached.**
  - 7.1 (See Memo Attached 11.08.15) Planning Applications: 27<sup>th</sup> May, 3<sup>rd</sup> June, 10<sup>th</sup> June, 1<sup>st</sup> July, 15<sup>th</sup> July and 22<sup>nd</sup> July, 2015.
  - 7.2 General Purposes: 22<sup>nd</sup> July 2015
  - 7.3 Services: 15<sup>th</sup> July, 2015
  - 7.4 Finance & Strategy 5<sup>th</sup> August, 2015, - not yet available.
  - 7.5 Personnel: 17<sup>th</sup> June, 10<sup>th</sup> July & 29<sup>th</sup> July, 2015.
- 8 **FINANCE (2mins)**
  - 8.1 To receive Financial Report of R.F.O. – Attached.
9. **REPRESENTATIVES ON OUTSIDE BODIES AND WORKING GROUPS.**  
To note Reports received, (attached, (2mins)
10. **OTHER AD-HOC COUNCIL REPRESENTATION –**  
To note Reports received, (attached, (2mins)
11. **FORTHCOMING EVENTS FOR APPROVAL/NOTING. (5mins)**
  - 11.1 Tough Mudder Midlands 2016 – Boot Camp - Sundays commencing 21<sup>st</sup> September 2015.
  - 11.2 Oktoberfest 18<sup>th</sup>- 19<sup>th</sup> September, BRRG. (Setting up from 15.9.15 – leaving 21.9.15)
  - 11.3 Twinning Visit 26<sup>th</sup> September – awaiting programme.
  - 11.4 “Made in Sleaford” – 8-10<sup>th</sup> October – use of Eastgate Green.
  - 11.5 Spires & Steeples Challenge (Sport Event) – 18<sup>th</sup> October 2015 – request to use Eastgate Green.
  - 11.6 Dog Show – 5<sup>th</sup> June 2016 – request to use BRRG.
12. **FROM OTHER COMMITTEES (1min)**
  - 12.1 Press Policy Document for final approval – from GP 22.07.15. Attached.
13. **USE OF THE TOWN CREST (5mins) –** To revisit and agree Policy regarding authorisation of use of Town Crest by local organisations. Attached
14. **TREE PLANTING PROGRAMME (3mins) –** To Resolve to approve recommendation of Working Group to provide Stage I of the Tree Planting programme. Report 07.08.15 Attached.
15. **SLEAFORD SHOPFRONTS SCHEME (3mins) -** To appoint a representative to attend Decision making Panel (email correspondence April & July 2015 attached.)
16. **LOCALISM ACT –** To request NALC/LALC give a short presentation to Council. Cllr S Clegg. (2 mins)
17. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
18. **STRATEGIC PLANNING WORKING GROUP (15mins) -** To receive written/verbal reports from the WG to:
  - 18.1 Resolve to agree proposed scheme of consultancy work related to traffic options for Sleaford and to agree appropriate funding.
  - 18.2 Respond to unsolicited proposal related to central Sleaford development.

19 **PERSONNEL ISSUES. (10mins)**

19.1 Administration arrangements 2015

19.2 HR Matters – Attached. e-mail from HR Company.

Sms/Mw 13.08.15