



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **Services Committee** will be held in **The Source, Southgate, on Wednesday February 27th, 2013, at 8:00pm, or earlier if a previous meeting ends sooner.** All the members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out

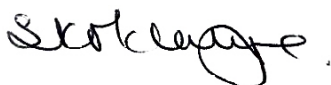
The business to be dealt with at the meeting is listed in the agenda

AGENDA

Welcome remarks by the Chairman

1. **APOLOGIES.** Apologies, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **MINUTES.** The Clerk's Notes from the meeting on January 9th 2013 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN'S REPORT .**
5. **CLERK'S REPORT/UPDATES.**
 - **Cycle racks from BID** – current position.
6. **FINANCIAL REPORT.** Receive latest committee financial report.
7. **BOSTON ROAD RECREATION GROUND** – Request use of Boston Road Rec for a charity carnival.
8. **ADVISORY GROUP** – To consider dispensing with A. Groups.
9. **WORKING GROUPS** –
 - Market Working Group, report, if any.
 - Eastgate Car Park WG – brief verbal report – Chairman.
 - **Form New WG** – review Cemetery Regulations.
10. **DOG LAW ENFORCEMENT OFFICER:** To note her latest reports (attached) – for any follow up action that is the responsibility of the Services Committee.

11. **ALLOTMENTS:**
 - Review rules and regulations
 - Compost toilets – details of costs enclosed.
12. **EASTGATE ISSUES.**
 - Agree final details of application, particularly regarding boundary fence/wall.
 - Agree to seek 3 quotes for demolition.
 - Heras fencing – approve the hire of 11 fencing panels to prevent unauthorised access prior to demolition.
 - Current permit holder bays – authorise enquiries into re-painting.
13. **MONUMENT GARDEN TOILETS**
 - **SMT** – update. Instruct same architect for STC toilet as for main project.
14. **REGULAR ASSET INSPECTION.** Discuss introduction of regular formal asset inspection
15. **CAR PARK CHARGES.** Consider charges for 2013/14 – report attached.
16. **TREE WORK REQUIRED.**
 - **Replacement Trees** – report regarding meeting with NKDO officer and proposed planting scheme.
17. **CEMETERY –**
 - Request to purchase a plot next to a family member. Report attached.
 - Agree to organise drainage survey up to £2000 cost approved.
18. **BOSTON ROAD TOILETS** – update on recent damage – possible insurance claim?
19. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
20. **LEASES:** Kiosk and Innes England (yellow car parking spaces for Mill House).



Mrs Shelagh McIntyre
Clerk
February 21st, 2013