



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 23<sup>rd</sup> May 2018 at 7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

Mr K Martin  
Clerk to Sleaford Town Council  
17<sup>th</sup> May 2018

### AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** (7.10pm)
  - 4.1 None for this meeting
5. **Chairperson's Report**, if any (7.15pm)
  - 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting** (7.20pm)
  - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
  - 6.2 **Standing Orders** for Planning Matters – to seek and give clarification to and from Clerk on procedures as a statutory consultee
7. **PANEL REPORTS**
  - 7.1 **Culture, Events, and Markets** – Nothing for this meeting
  - 7.2 **Finance & Assets** – Nothing for this meeting
  - 7.3 **Services** – Nothing for this meeting

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.30pm)**
  - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
  - 8.2 BACS payments made for **retrospective approval** (attached)
  - 8.3 Pending BACS payments for **approval** (attached)
  - 8.4 Pending cheque payments for **approval** (attached)
  - 8.5 Request for 2 volunteers to sign paperwork
  
9. **INTERNAL AFFAIRS (7:55pm)**
  - 9.1 **Lease of Drove Lane Allotment Site** – report and recommendation (attached)
  - 9.2 **Land to the East of Poplar Farm, South of A17 at Holdingham** – report and recommendation (attached)
  - 9.3 **Christmas Market** – report and recommendation (attached)
  
10. **Clerk’s Report – Internal Affairs (8.05pm)**
  - 10.1 **Panel Membership 2018/19** – for final amendment if required and approval (attached)
  - 10.2 **Clerk’s Management Team** – to appoint a third councillor to this group alongside the Chairman and the HR Panel Lead
  
11. **EXTERNAL AFFAIRS (8.25pm)**
  - 11.1 **Sleaford In Bloom** – Update from meeting held on 8<sup>th</sup> May, from Cllr M Shanahan-Kluth, for noting only (attached)
  - 11.2 **Sleaford Regeneration Group** – verbal update from Cllr M Graves
  
12. **Clerk’s Report – External Affairs, if any**
  
13. **Resolution to move into Closed Session.** “To **resolve** whether to exclude the public and press for the consideration of the following matter.”

The following item is in Closed Session as it contains information relating to staffing issues.
  
14. **HR Related Matters** – verbal update from Panel Lead and Clerk