

**Sleaford Town Council**

**Minutes of the Meeting of Sleaford Town Council held on  
Wednesday 19<sup>th</sup> September 2018 at 7.00 p.m. at The Town Hall, Quayside House,  
Navigation Yard, Sleaford**

**Present:** Cllr G Jackson (Chairman)

Cllr A Snookes (Vice Chairperson)  
Cllr B Allan  
Cllr A Brand  
Cllr Stephanie Dale  
Cllr L Edwards-Shea  
Cllr K Fernandes

Cllr H Lorimer  
Cllr J Mathieson  
Cllr P McCallum  
Cllr M Shanahan-Kluth  
Cllr S Shanahan-Kluth  
Cllr D Suiter

**Also in attendance Council Officers:** Office Manager and Finance Officer  
Members of Public (2) Press (0)

**Please note the Audio Recording from this meeting is available on the Town Council's Website.**

**FC.1 Chairperson's Welcome**

001 The Chairperson welcomed everyone to the meeting.

**FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors J Charlesworth, S Clegg, K Dolby, M Graves and F Richards.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

**FC.3 Declarations of Interest**

004 No Declarations of Interest were received.

**FC.4 Minutes**

005 **Notes of the Council Meeting held on 5<sup>th</sup> September 2018** – amendment to page 4, item number 25 – Councillor Stephanie Dale voted 'For' in the recorded vote.

After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 5<sup>th</sup> September 2018, together with the amendment, be approved as Minutes of that meeting. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

September 19<sup>th</sup> 2018 Council Meeting  
Date:

Signed:

**FC.5 Chairperson's Report**

006 **Mayoral Invitations** – the Chairperson gave a brief update on attendance at recent events and also spoke about an Environment Awareness event that he had hosted. Councillor A Brand gave a brief update about a Castlefield meeting he had attended with the Chairperson and the Civic Trust, which will aim to enhance the site.

The Chairperson invited Cllr J Mathieson to speak about the upcoming Twinning visit. Cllr J Mathieson explained to the Council about the French and German Twinning visit to Sleaford on 25<sup>th</sup> October and asked if any Councillors would be able to host a family. Cllr J Mathieson also informed the Council about a Twinning function that will be held over the Twinning weekend and more details will follow soon.

**FC.6 Planning matters**

007 **6.1 Current Planning Applications** – No planning applications were received.

**FC.7 Panel Reports**

008 **7.1 Culture, Events, and Markets** – Due to the Panel Lead being absent from the meeting, Councillor J Mathieson gave an update about the upcoming culture events – the Outdoor Cinema event on 29<sup>th</sup> September, the Macmillan Coffee Morning and Lincolnshire Day on 1<sup>st</sup> October, the St Denys' Day and Harvest Celebration Market on 13<sup>th</sup> October and the Christmas Market on 2<sup>nd</sup> December.

The notes from the meeting held on 29<sup>th</sup> August 2018, were noted. The Office Manager explained the recommendation from this meeting of using the Facebook boost facility.

009 After discussion and being proposed and seconded **IT WAS RESOLVED** that the Facebook facility be used. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

010 **7.2 Services & Assets** – Councillor M Shanahan-Kluth explained the recommendations from this meeting and gave an update about the quotes received for the Memorial Poppy bench. One company had been too busy to be able to carry out the work and the second quote which had been received was for £350.00. This would be to 'remove block paving where necessary, dig out holes and pour concrete, drill holes and glue in situ threaded bar, install bench and fix in place. Materials, equipment and labour supplied.' The bench would be sited outside the Town Hall and would be installed at a date near to 11<sup>th</sup> November.

After discussion and being proposed and seconded **IT WAS RESOLVED** that the above be accepted en bloc. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

**FC.8 Finance**

011 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – Cllr L Edwards-Shea queried why the mobile phone bill was high. The Finance Officer explained that there are ten mobile phones on the account and the usage is checked every month. Cllr L Edwards-Shea was happy with this explanation.

After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £23,892.52. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

- 012 **8.2 BACS payments made for retrospective approval** – Cllr H Lorimer informed the Council that she had rung the office with a query on payment number 13882 and had received a satisfactory answer.

After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £810.00. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

- 013 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £12,277.59. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

- 014 **8.5 Request for 2 volunteers to sign paperwork** – Cllrs A Snookes and D Suiter volunteered.

- FC.9 Internal Affairs** – there was nothing to report.

- FC.10 Clerk's Report – Internal Affairs**

015 The Finance Officer informed Council that the Clerk had asked it to be reported that the accounts for 2017/2018 have been signed off by the External Auditor. The Notice of Conclusion of the Audit will be published on the website and noticeboard by 30<sup>th</sup> September 2018.

- FC.11 External Affairs**

016 **11.1 Carre Gallery** - After being proposed and seconded, **IT WAS RESOLVED** to approve the sending of a letter in support of Carre Gallery, for a bid for a grant. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

- FC.12 Clerk's Report – External Affairs** – there was nothing to report.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 7.40pm.