

**Sleaford Town Council**

**Minutes of the Meeting of Sleaford Town Council held on  
Wednesday October 3<sup>rd</sup> 2018 at 7.00 p.m. at The Town Hall, Quayside House,  
Navigation Yard, Sleaford**

**Present:** Cllr G Jackson (Chairman)

Cllr A Snookes (Vice Chairman)	Cllr B Allan	Cllr A Brand
Cllr J Charlesworth	Cllr S Clegg	Cllr L Edwards-Shea
Cllr K Dolby (7:15pm)	Cllr K Fernandes	Cllr M Graves
Cllr H Lorimer	Cllr J Mathieson	Cllr P McCallum
Cllr F Richards	Cllr M Shanahan-Kluth	
Cllr S Shanahan-Kluth	Cllr D Suiter	

**Also in attendance Council Officers:** Clerk  
Members of Public (5) Press (0)

**Please note the Audio Recording from this meeting is available on the Town Council's Website.**

**FC.1 Chairman's Welcome**

001 The Chairman welcomed everyone to the meeting.

**FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillor S Dale.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

**FC.3 Declarations of Interest**

004 No Declarations of Interest were received.

**FC.4 Minutes**

005 **Notes of the Council Meeting held on 19<sup>th</sup> September 2018** - After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 19<sup>th</sup> September 2018, be approved as Minutes of that meeting. Vote: for 13 – against 0 – abstained 3. The Resolution was carried.

**FC.5 Chairman's Report**

006 **Mayoral Invitations** – the Chairman gave a brief update on his attendance at West Lindsay District Council's Civic Service and reported that Sleaford Furniture Recycling project has now officially closed. The Trustees were meeting shortly to formally wind up the associated charity.

October 3<sup>rd</sup>, 2018 Council Meeting  
Date:

Signed:

- 007 At 7:10pm, after being proposed and seconded **IT WAS RESOLVED** to suspend Standing Orders to allow LCC Cllr Kate Cook to speak. Vote: for 16 – against 0 – abstained 0.
- 008 Cllr K Dolby entered the meeting at 7:15pm.
- 009 There was a short discussion regarding parking issues on Eastgate/East Road and street lighting.
- 010 At 7:22pm, Standing Orders resumed.

## **FC.6 Planning matters**

- 011 **6.1 Current Planning Applications.** 18/1221/VARCON. 33 & 35 Newfield Road, NG34 7AY – Application to vary condition (approved plans) attached to planning permission 15/0426/FUL – Proposed rear extensions to 63 existing properties, reconfiguration of public highway Newfield Road, construction of new roadways & parking bays, demolition of 6 no. existing dwellings & construction of 18no. residential dwellings. In respect of revised site layout & revised design to plots 3-4 (nos 33 & 35 Newfield Road)
- 012 It was proposed and seconded to accept the officer recommendation for no comment, on this application. Vote: for 3 - against 13 – abstained 1. The Resolution **FAILED**.
- 013 After being proposed and seconded **IT WAS RESOLVED** to submit the following comments:
- STC would like to query the reduction in the Open Space provision in line with existing NKDC's Local Plan Policies 24 and 26;
  - STC expresses disappointment that the footings are down on nos. 33 & 35 before the consultation has been completed;
  - Would it not be possible to re-site nos. 33-35 to the north of the site?
- Vote: for 14 – against 3 – abstained 0. The Resolution was carried.

## **FC.7 Panel Reports**

- 014 **7.1 Culture, Events, and Markets** – The notes from the meeting held on 17<sup>th</sup> September 2018, were noted.
- 015 The recommendation that the HR Panel is asked to consider the option of employing a Caretaker was withdrawn, as the HR Panel will review an existing Council resolution on the same matter.
- 016 After discussion and being proposed and seconded **IT WAS RESOLVED** that the Finance & Strategy Panel be asked to consider the replacement of the Town Hall furniture and to review the wider related aspects relating to room hire and use. Vote: for 15 – against 0 – abstained 2. The Resolution was carried.

- 017 At 7:51pm, after being proposed and seconded **IT WAS RESOLVED** to suspend Standing Orders to allow the Town Crier to speak. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 018 At 7:55pm, Standing Orders resumed.
- 019 After discussion and being proposed and seconded **IT WAS RESOLVED** that the Council agrees to holding a Town Crier Competition with a provisional date of 8<sup>th</sup> June 2019 and a budget line of £1,000 be identified for the event. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 020 **7.2 Services & Assets** – Nothing for this meeting.
- FC.8 Finance**
- 021 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £5,914.71. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 022 **8.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £598.46. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 023 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £2,920.01. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 024 **8.5 Request for 2 volunteers to sign paperwork** – Cllrs J Mathieson and F Richards volunteered.
- 025 **8.6 External Audit Report for 2017/18** – This item was noted after the Clerk answered questions regarding compliance matters.
- 026 **8.6 To establish, in principle, a budget line for the development of Sleaford Castle** - After being proposed and seconded, **IT WAS RESOLVED** to pass to the Finance & Strategy Panel to find a budget line for the 2019/2020 financial year. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- FC.9 Internal Affairs**
- 027 **9.1 Internal Auditor Report, Intermediate Audit September 2018** - After being proposed and seconded, **IT WAS RESOLVED** to note the Internal Auditor's report. The Clerk is asked to investigate a more secure method way for the use of Council emails and report to a future meeting. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 9.2 Christmas Lights** - After being proposed and seconded, **IT WAS RESOLVED** to accept the quote for Contractor B at a cost of £10,956 for the installation and taking down of the Christmas Lights for 2018. Vote: for 13 – against 1 – abstained 3. The Resolution was carried.

**FC.10 Clerk's Report – Internal Affairs**

028 The Clerk circulated a report relating to several Internal and External Affairs matters which have occurred since the last meeting. After responding to a number of questions the report was noted.

029 Council asked it to be minuted that thanks be given to all staff for their hard work on making the outdoor cinema event a great success.

**FC.11 External Affairs**

030 **11.1 Sleaford In Bloom** – The award of a Silver Gilt for the Town from East Midlands In Bloom was noted.

**FC.12 Clerk's Report – External Affairs** – there was nothing to report.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:52pm.