

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 7th November 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr G Jackson (Chairman)

Cllr A Snookes (Deputy Chairman)	Cllr B Allan	Cllr A Brand
Cllr J Charlesworth	Cllr S Clegg	Cllr L Edwards-Shea
Cllr K Fernandes	Cllr M Graves	Cllr P McCallum
Cllr F Richards	Cllr M Shanahan-Kluth	
Cllr S Shanahan-Kluth	Cllr D Suiter	

Also in attendance Council Officers: Clerk
LCC Councillors (1) Members of Public (3) Press (0)

Please note the Audio Recording from this meeting is available on the Town Council's Website.

FC.1 Chairman's Welcome

001 The Chairman welcomed everyone to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors K Dolby; H Lorimer; J Mathieson and S Dale.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

FC.3 Declarations of Interest

004 Councillor G Jackson declared an interest in Agenda Item No. 8.3, transaction 14076, as this is related to Mayoral duties.

FC.4 Minutes

005 **Notes of the Council Meeting held on 17th October 2018** - After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 17th October 2018, be approved as Minutes of that meeting. Vote: for 11 – against 0 – abstained 3. The Resolution was carried.

FC.5 Chairman's Report

006 **Mayoral Invitations** – the Chairman gave a brief update on the recent Twinning Event in Sleaford which went well. He also reported on an upcoming Marquette event to be held in France in January 2019.

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007 Deputy Chairman will be covering Civic and Chairman duties, from 17th November to 1st December 2018.

FC.6 Planning Matters

008 **6.1 Current Planning Applications.** After being proposed and seconded **IT WAS RESOLVED** to accept the officer recommendation for not comment of the following applications. Vote: for 14 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/1373/HOUS	6 Covell Road, NG34 8BP	Erection of a single storey flat roofed rear extension
18/1385/HOUS	19 Falcon Way, NG34 7UA	Erection of single storey flat roof side & rear extension (resubmission of application 18/0688/HOUS- revised design to include car port)
18/1355/FUL	20A Southgate, NG34 7RZ	Re-install original door opening on front elevation
18/1009/HOUS	40 Alexandra Road, NG34 7QW	Erection of single storey front porch
18/1409/FUL	86A Southgate, NG34 7RL	New shop front
18/1273/FUL & 18/1274/ADV	38-40 Southgate, NG34 7RY	Erection of illuminated fascia & projecting sign & replacement entrance doors to existing shopfront
18/1390/FUL	Warehouse to rear of 68 Southgate, NG34 7RL	Proposed change of use from warehouse to use classes A1 & A2
18/1466/FUL	Redcroft House, 31 Mareham Lane, NG34 7JP	Erection of 1no. dwelling

FC.7 Panel Reports

009 **7.1 Culture, Events, and Markets** – The notes from the meeting held on 17th October 2018, were noted and the recommendations were discussed.

010 The Panel Lead requested that the recommendation ‘that all 18 Councillors assist on the day with Town Council events and if they are unable to, to not vote for them to take place’ be for **noting only**. All agreed.

011 After being proposed and seconded **IT WAS RESOLVED** that Rainbow Stars be allowed to use the Community Room in the Town Hall and the Clerk to look at a concessionary rate. This to be reported back to Council via the Finance and Strategy Panel. Vote: for 13 – against 0 – abstained 1. The Recommend was carried.

012 The second recommendation ‘that if Rainbow Stars can fund lights, that the Town Hall be lit up in gold for Autism Awareness Week in 2019. Also, if Rainbow Stars

have a flag that they wish to fly during the Awareness Week, that it be flown from the Town Hall' was not discussed.

- 013 The Clerk clarified the implications with Standing Orders and that there is only 6 months left in the Council year. After discussion, the recommendation 'that Councillor Shanahan-Kluth be added to the Culture, Events and Markets Panel and that the 'Terms of Reference be changed from 7 members to 8', was deferred.
- 014 Councillor A Snookes left the room.
- 015 After being proposed and seconded **IT WAS RESOLVED** that a Valentine's Market be held in the Town Hall on Saturday 2nd February 2019. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.
- 016 Councillors A Snookes returned.
- 017 **7.2 Services & Assets** – The notes from the meeting held on 16th October 2018, were noted and the recommendations were discussed.
- 018 At 7:50pm, after being proposed and seconded **IT WAS RESOLVED** to suspend Standing Orders to allow member of SiB to speak. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 019 At 7:54pm, Standing Orders were resumed.
- 020 After being proposed and seconded **IT WAS RESOLVED** that STC purchase one Polytunnel and one container with a proviso of purchasing a second container for other volunteer groups to use; allocate two half allotment plots with the possibility of becoming two full plots, for SiB to use. Vote: for 12 – against 0 – abstained 2. The Resolution was carried.
- 021 After being proposed and seconded **IT WAS RESOLVED** to remove the existing concrete posts and replace with wood panel fencing at Woodside Play Area, at a cost of £2,520 inc VAT. The Service Team to remove and dispose of the kissing gate. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 022 **7.3 Finance & Strategy** – The notes from the meeting held on 18th October 2018, were noted and the recommendations were discussed.
- 023 After being proposed and seconded **IT WAS RESOLVED** to note the report and approve an in-principle increase of up to 2.3% in the Council's budget for 2019/20. Vote: for 14 – against 0 – against 0. The Resolution was carried.
- 024 After being proposed and seconded **IT WAS RESOLVED** that the Council should look to replenish the Eastgate Car Park Reserve out of any year end underspend. This is to replace the cost of the Tractor Shed refurbishment taken from the reserves originally. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

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- 025 After being proposed and seconded **IT WAS RESOLVED** that Council confirm the use of up to £25k from the Planning & Transport Consultancy reserve to fund the professional input needed for the Eastgate Car Park refurbishment. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- FC.8 Finance**
- 026 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £20,110.22. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 027 **8.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £3,468.33. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.
- 028 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £12,607.47. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.
- 029 **8.4 Cheque Payments** - After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £300.00. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 030 **8.5 Request for 2 volunteers to sign paperwork** – Councillors M Shanahan-Kluth and B Allan volunteered.
- 031 At 8:15pm, after being proposed and seconded, **IT WAS RESOLVED** to suspend Standing Orders to allow LCC Councillor K Cook to update members. Vote: for 14 – 0 against – abstained 0. The Resolution was carried.
- 032 At 8:19pm, Standing Orders resumed.
- FC.9 Internal Affairs** – None for this meeting.
- FC.10 Clerk’s Report – Internal Affairs**
- 033 **10.1 Meeting Dates** – After being proposed and seconded, **IT WAS RESOLVED** that the meeting scheduled for 2nd January to be moved to **9th January 2019** and the meeting scheduled for 16th January to be moved to **23rd January 2019**. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.
- FC.11 External Affairs**
- 031 **Partnership Scheme in Conservation Areas (PSICA) (formerly Sleaford Shop Front Grant Scheme)** – This item was noted.
- 032 **11.2 Outside Bodies** - NKDC Homeless Forum (Councillor H Lorimer) - After being proposed and seconded, **IT WAS RESOLVED** that P3 Outreach Workers be allowed to publicise their agency through posters being visible to staff, councillors and the

public in the Town Hall. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

- 033 **11.3 NKDC Brownfield Land Register** – After discussion this item was noted and no observations were made.
- 034 **11.4 NKDC Car Parking Strategy and Eastgate Car Park** – After being proposed and seconded, **IT WAS RESOLVED** that this item be discussed in closed session. Vote: for 11 – against 0 – abstained 3. The Resolution was carried.
- 035 **11.5 NKDC Current and Proposed Polling Station Arrangements** – The Clerk was asked to pass on comment to NKDC that for Holdingham Ward voters have to walk through a Public House to access the polling station and have asked if this is appropriate for electors? This item was then noted.
- 036 Councillor D Suiter left the meeting.
- 037 **11.6 Flagpole Monument Gardens** - After being proposed and seconded, **IT WAS RESOLVED** to agree (subject to any planning permission requirements) the installation of a flagpole at Monument Gardens and allocate the sum of £250 as a contribution towards any costs. Vote: for 13 – against 0 -abstained 0. The Resolution was carried.
- 038 **11.7 Grit Bins** - After being proposed and seconded, **IT WAS NOT RESOLVED** to support the request for grit bins and the associated responsibility required. Vote: for 2 – against 8 – abstained 3. The Resolution **FAILED**.
- FC.12 Clerk’s Report – External Affairs** – None for this meeting.
- FC.13 Resolution to move into Closed Session.**
039 After being proposed and seconded, **IT WAS RESOLVED** to exclude the public and press for the consideration of the following matters. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- FC.14 HR Related Matters**
040 **11.4 NKDC Car Parking Strategy and Eastgate Car Park** - After being proposed and seconded, **IT WAS RESOLVED** to:
1) Note the report;
2) Agree a group of 3 Councillors (M Graves, A Brand & G Jackson) to look at the Strategy recommendations alongside usage data from Eastgate Car Park and report back to the meeting on 5th December 2018; and
3) Agree to the replacement of the 2 pay and display machines on Eastgate Car Park. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 041 **14.1** - The notes from the meeting held on 17th October 2018 were noted.
- 042 **14.2 Business Case** – Councillor M Graves gave an overview.

043 After being proposed and seconded, **IT WAS RESOLVED** to give in principle, agreement to the proposed Business Case but noting to be acted on until the new financial year. Further reviews will be carried out in January 2019 and when clearer definition of future responsibilities are agreed. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:05pm.