

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 17<sup>th</sup> January 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

**Present:** Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr S Dale	Cllr K Dolby	Cllr K Fernandes
Cllr M Graves	Cllr P McCallum	Cllr F Richards
Cllr A Snookes	Cllr D Suiter	

**Also in attendance Council Officers:** Clerk  
Members of Public (4) Press (0)

#### **FC.1 Chairperson's Welcome**

001 The Chairperson welcomed all to the meeting.

#### **FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors M Shanahan-Kluth, H Lorimer, S Clegg and G Jackson

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.

#### **FC.3 Declarations of Interest**

004 There were no Declarations of Interest at this stage.

#### **FC.4 Minutes**

005 **Notes of the Council Meeting held on 3<sup>rd</sup> January 2018** – Amendment on page 3, 027, should read 'Blankney Hunt' not 'Blankley Hunt'.

006 **IT WAS RESOLVED** that the notes of the Council Meeting held on 3<sup>rd</sup> January 2018, with the above amendment, be approved as Minutes of that meeting. Vote: for 11 – against 0 – abstained 1. The Resolution was carried.

#### **FC.5 Chairperson's Report**

007 **Mayoral Invitations** - An update was given.

#### **FC.6 Planning matters**

008 **6.1 Current Planning Applications** – **IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications, with the exception of Planning Application 17/1689/FUL, Land at 26 Southgate, NG34 7RY. Vote: for 8 – against 0 – abstained 4. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
17/1617/FUL	Unit 4 Navigation Yard, Carre Street	Change of use of existing premises to D1 use (Children's Nursery)
17/1871/VARCON	Land to rear of no.2 Grantham Road	Application to vary condition 1 (time limit) re planning 15/0440/FUL (Provision of new adoptable access road & footpath accessing a temporary long stay car park) extended time limit to 31-05-2023
17/1808/HOUS	53 Hawthorn Drive, NG34 7GZ	Erection of a 2 storey & single rear extension
17/1847/FUL	2 East Road, NG34 8GN	Erection of warehouse building with associated loading bays, lorry yard & attenuation pond
17/1879/HOUS	55A London Road, NG34 7LQ	Alterations & extension to existing dwelling including erection of rear extension, new bay window & porch to front elevation & erection of new roof to dwelling
18/0037/LBC	The Playhouse, 54 Westgate, NG34 7PP	Refurbishment of theatre foyer

009 **6.2 17/0880/FUL Amended – Orchard House Rauceby Hospital, Grantham Road South** - Demolition of Orchard House and erection of 40 dwellings and associated works. **IT WAS RESOLVED** to make no comment on this application. Vote: for 10 – against 0 – abstained 2. The Resolution was carried. NKDC to be notified accordingly.

010 At 7:22pm, **IT WAS RESOLVED** to suspend Standing Orders to allow LCC Councillor Kate Cook to update the meeting. Vote: for 12 – against 0 – abstained. The Resolution was carried.

- Millfield Terrace Parking
- Cogglesford Mill right of way
- Sleaford Voluntary Car Service
- Health Committee at LCC regarding Grantham Hospital

011 At 7:30pm, **IT WAS RESOLVED** to resume Standing Orders. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.

#### FC.7 Panel Reports

012 **7.1 Culture, Events, and Markets** – None for this meeting.

013 **7.2 Finance & Assets** – None for this meeting.

014 **7.3 Services** – Notes from Meeting held on 9<sup>th</sup> January 2018 – These were noted

015 **7.3.1 IT WAS RESOLVED** to obtain funding from external funding sources, produce a design brief for four pieces of Adult Exercise Equipment, which can be circulated to various 'Play Ground' companies for future quotations. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.

- 016 **7.3.2 IT WAS RESOLVED** that the Clerk investigates the cost of a 'Tally Machine' to be fixed to the Museum Toilets to calculate the usage and seek thorough statistics, at this stage. Vote: for 9 – against 1 – abstained 2. The Resolution was carried.
- FC.8 Finance**
- 017 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £21,140.25. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.
- 018 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £1,795.89. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.
- 019 **8.3 Pending BACS payments for approval – IT WAS RESOLVED** to approve the list totalling £7,524.42. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.
- 020 **8.4 Pending cheque payments for approval – IT WAS RESOLVED** to approve the list totalling £399.15. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.
- 021 **8.5 Request for 2 volunteers to sign paperwork** – Councillors B Allan and D Suiter volunteered.
- 022 **8.6 Budget 2018/19** – after discussion, **IT WAS RESOLVED** that Sleaford Town Council confirms the following:
1. It's estimated net expenditure for 2018/19 will be £627,650
  2. The precept (net budget requirement) will be £621,540.66 with redistributed grant from NKDC being £6,109.34
- Vote: for 12 – against 0 – abstained 0. The Resolution was carried.
- 023 **8.7 Quarterly Budget Comparison Report** – This report was noted.
- 024 **8.8 Bank Account Reconciled Statement for verification** – This item was noted.
- FC.9 Internal Affairs**
- 025 **9.1 Monthly Council Surgeries** – Cllr A Brand introduced his report. It was agreed that the matter raised within the report is referred to the Finance & Asset Panel for inclusion on their next agenda. This item was noted.
- 026 **IT WAS RESOLVED** to move without prior notice to add one more Councillor to the HR Panel, following a recent resignation. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.
- 027 After being proposed and seconded, Councillors A Snookes and A Brand were both nominated to fill the HR Panel vacancy. Councillor A Brand received four (4) votes and Cllr A Snookes received six (6) votes. **IT WAS RESOLVED** that Cllr A Snookes to be added to HR Panel, after receiving the majority of the votes.

**FC.10 Clerk's Report – Internal Affairs**

028 **10.1 By-elections** – The Clerk gave an update about the forthcoming by-election and the current Councillor vacancy. Election to be held on 1<sup>st</sup> February; closing dated for Castle Ward is next week. This item was noted.

029 **10.2 Request for Judicial Review** – **IT WAS RESOLVED** to move this item into Closed Session. Vote: for 11 – against 0 – abstained 1. The Resolution was carried.

030 The Clerk asked for confirmation from Councillors who wish to be added as Mandate signatories to the Council banking arrangements.

**FC.11 External Affairs**

031 There were no External Affairs matters for this meeting.

**FC.12 Clerk's Report – External Affairs**

032 The Clerk provided copies of the FIT Option Agreement to all Councillors present. It was noted that if there were no representations to the Clerk by Friday, the agreements would be signed as previously agreed by Council.

033 Bus Shelter being installed at the Market Place, next week.

034 **IT WAS RESOLVED** to move into Closed Session and to exclude the public and press for the consideration of the following item. Vote: for 11 – against 0 – abstained 1. The Resolution was carried.

**FC.10 10.2 Request for Judicial Review**

035 Cllr F Richards and Cllr S Dale declared an interest.

036 The Clerk advised Council of the latest situation which the Council noted. The Clerk was asked to look to secure the services of a barrister in readiness for any defence that might be required.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:43pm.