

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 7<sup>th</sup> February 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

**Present:** Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice-Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr S Clegg	Cllr S Dale	Cllr K Dolby
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr P McCallum	Cllr F Richards
Cllr M Shanahan-Kluth	Cllr S Shanahan-Kluth	Cllr A Snookes
Cllr D Suiter		

**Also in attendance Council Officers:** Clerk  
Members of Public (1) Press (0)  
Mid-Lincs CAB Chief Executive

**FC.1 Chairperson's Welcome**

001 The Chairperson welcomed all to the meeting and specifically the newly elected Councillor, Stephen Shanahan-Kluth.

**FC.2 Apologies for Absence**

002 No apologies for absence were received.

**FC.3 Declarations of Interest**

003 Cllr K Dolby declared a pecuniary interest in planning application 18/0087/FUL, Land to the rear of 14 Meadowfield, NG34 7AZ.

004 Cllr B Allan declared a non-pecuniary interest in agenda item 12.4. **IT WAS RESOLVED** to allow Cllr B Allan to speak and vote when agenda item 12.4 is considered. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.

**FC.4 Question and Answer Session** with Stuart Hellon, Mid-Lincs CAB Chief Executive.

005 The Council received a short presentation from Mr Hellon who then answered a number of Councillor questions.

**FC.5 Minutes**

006 **Notes of the Council Meeting held on 17<sup>th</sup> January 2018** – Amendment on page 4, 034, vote should read “for: 11 – against 0 – abstained 1.”

007 **IT WAS RESOLVED** that the notes of the Council Meeting held on 17<sup>th</sup> January 2018, with the above amendment, be approved as Minutes of that meeting. Vote: for 12 – against 0 – abstained 5. The Resolution was carried.

**FC.6 Chairperson's Report**

008 **Mayoral Invitations** - A brief update on attendance at recent events was given.

February 7<sup>th</sup> 2018 Council Meeting  
Date:

Signed:

009 Cllr K Dolby left the room.

**FC.7 Planning matters**

010 The Clerk reported that planning application, 17/1877/LBC, Flat 14, Westgate, NG34 7PN has been withdrawn. This item was noted.

011 **6.1 Current Planning Applications** – An objection was proposed and seconded on the grounds of over development and access issues in relation to planning application 18/0087/FUL, Land to the rear of 14 Meadowfield.

012 Cllr H Lorimer requested a recorded vote and being put to the vote, the motion **FAILED**.

**For:** Cllr H Lorimer, Cllr A Snookes and Cllr S Dale (3)

**AGAINST:** Cllr D Suiter, Cllr J Mathieson, Cllr F Richards, Cllr M Shanahan-Kluth, Cllr S Shanahan-Kluth and Cllr B Allan (6)

**ABSTAINED:** Cllr J Charlesworth, Cllr G Jackson, Cllr S Clegg, Cllr K Fernandes, Cllr P McCallum, Cllr A Brand and Cllr M Graves (7)

013 The five planning applications listed below were considered en-bloc and **IT WAS RESOLVED** to accept officer recommendation for no comments. Vote: for 8 – against 2 – abstained 6. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
1880/16/HOUS	254 Grantham Road, NG34 7NX	Erection of 2 storey side extension and single storey rear extension
18/0069/FUL	18 Eastgate, NG34 7DP	Change of use from residential (class C3 use) to offices (class A2 use)
18/0084/OUT	Land South of Furlong Way, Holdingham	Erection of up to 4 dwellings with off street parking
17/1837/HOUS & 17/1838/LBC	5 Kingston Terrace, Eastgate, NG34 7DY	Erection of rear extension
18/0087/FUL	Land to the rear of 14 Meadowfield, NG34 7AZ	Demolition of existing dwelling & erection of 4 dwellings

014 Cllr K Dolby re-entered the room.

015 **7.2 Orchard House Rauceby Hospital, Grantham Road South** – request from Developer following recent presentations to Council for support for the application - **IT WAS RESOLVED** to support this application. Vote: for 11 – against 1 – abstained 5. The Resolution was carried.

016 **7.3 PL/0142/17 – Eastgate Centre, Eastgate, NG34 7EE** - To construct a 3-bay urban search & rescue (USAR) Building. **IT WAS RESOLVED** to make no comment. Vote: for 17 – against 0 – abstained 0. The Resolution was carried. LCC to be notified accordingly.

**FC.8 Panel Reports**

017 **8.1 Culture, Events, and Markets** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 30<sup>th</sup> January 2018 - **IT WAS RESOLVED** that Sleaford Town Council jointly host the 2018 Sleaford Town Awards event with the Sleaford Standard on Thursday 3<sup>rd</sup> May, at The Town Hall. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.

018 **IT WAS RESOLVED** that the current Councillor vacancy on the Culture Panel be filled and that it will be a requirement for the Councillor to have a specific interest in the Market and therefore the Markets Liaison. The Councillor that is voted onto the Culture Panel to also be appointed to the Markets Liaison. Vote: for 16 – against 0 – abstained 1. The Resolution was carried.

019 In the absence of no other nominations, Cllr K Fernandes to fill the vacancy on the Culture Panel.

020 **IT WAS RESOLVED** that the St. George's Day Market takes place on Saturday 21<sup>st</sup> April 2018. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.

021 **IT WAS RESOLVED** that the Car Boot Sales would commence on Sunday 4<sup>th</sup> March 2018, from 11.00am to 2.00pm. A review will take place after the first event. Vote: for 13 – against 0 – abstained 4. The Resolution was carried.

022 It was agreed that the recommendation for the Christmas Market Group to report directly to Full Council and is not under the remit of the Culture, Events and Markets Panel be deferred and to be brought to back to Council after further consideration by the CEM Panel.

023 **8.2 Finance & Assets** – The Panel Lead gave a brief verbal update which was noted.

024 **8.3 Services** – It was noted that the next meeting is on Tuesday 13<sup>th</sup> February 2018.

**FC.9 Finance**

025 **9.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £24,951.27. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.

026 Cllr A Brand declared an interest in transaction number 13086, due to being the recipient.

027 **9.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £5,353.91. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.

028 **9.3 Pending BACS payments for approval – IT WAS RESOLVED** to approve the list totalling £10,784.64. Vote: for 16 – against 0 – abstained 1. The Resolution was carried.

- 029 **9.4 Request for 2 volunteers to sign paperwork** – Councillors A Snookes and F Richards volunteered.
- FC.10 Internal Affairs**
- 030 **10.1 Interments at Sleaford Cemetery** – **IT WAS RESOLVED** that Council amend Part 1 of its current regulations to allow the actual interment of the deceased in a shroud where requested but still requiring use of a coffin for transfer to graveside within the Cemetery grounds. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 031 **10.2 Data Protection Legislation** - **IT WAS RESOLVED** that taking into consideration the new legislation, the Clerk appoints a current member of staff to fulfil the role of Data Protection Officer. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- (Point of information – Councillors will be required to use their gov.uk e-mail accounts from May 2018)
- 032 **10.3 Christmas Market 2017** – The report was noted.
- 033 **10.4 Representatives on Outside Bodies** – Following a recent resignation, it was agreed that Cllr M Shanahan-Kluth is appointed as a representative on Sleaford In Bloom.
- 034 **10.5 NG34 Plan** – Request for update on progress and future viability – Report from Cllr J Charlesworth. It was agreed that the Clerk seeks advice from NKDC as to the best way forward for the NG34 Plan. Cllr A Brand to attend with Clerk.
- FC.11 Clerk’s Report – Internal Affairs**
- 035 **11.1 Oktoberfest** - Request to use Boston Road Recreation Ground from Monday 17<sup>th</sup> September to Monday 24<sup>th</sup> September 2018. **IT WAS RESOLVED** to grant permission for the use of Boston Road Recreation Ground, with the usual conditions. Vote: for 15 – against 1 – abstained 1. The Resolution was carried.
- 036 At 9.05pm, Cllr S Dale left the meeting.
- 037 **11.2 Freddie Meakin Fun Fair** – Request to use Boston Road Recreation from Monday 18<sup>th</sup> to Monday 25<sup>th</sup> June and Monday 3<sup>rd</sup> September to Sunday 9<sup>th</sup> September 2018. **IT WAS RESOLVED** to grant permission for the use of Boston Road Recreation Ground, with the usual conditions. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 038 **11.3 Council Meeting Dates** – **IT WAS RESOLVED** to hold Council meetings on 2<sup>nd</sup> May and 23<sup>rd</sup> May 2018. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

**FC.12**

**External Affairs**

039 **12.1 National Citizen Service 2018** – Council were asked to think of possible projects for NCS Social Action in 2018 and relay them to the Clerk. It was also agreed for the use of a room in the Town Hall.

040 At 9.13pm, Cllr P McCallum left the meeting.

041 **12.2 Pride In Sleaford** – **IT WAS RESOLVED** that the relevant Panel (Finance & Assets) draws up and actions:

1. A review of waste and dog bins to rationalise the amount, size and placement in Town;
2. A rapid cycle of repainting (and signing) of bins to bringing them to a fit state;
3. A plan for the restoration and refurbishment of seating in the Town;
4. A call for members of the public who wish to contribute to the purchase and placing of memorial seating.

On being put to the vote for numbers 1 to 3, Cllr J Charlesworth requested a recorded vote:

**For:** Cllr A Brand and Cllr B Allan (2)

**Against:** Cllr J Mathieson, Cllr S Shanahan-Kluth, Cllr M Shanahan-Kluth, Cllr J Charlesworth, Cllr D Suiter and Cllr K Fernandes (6)

**Abstained:** Cllr G Jackson, Cllr S Clegg, Cllr H Lorimer, Cllr F Richards, Cllr M Graves, Cllr, K Dolby and Cllr A Snookes (7). **The motion FAILED.**

042 Cllr J Charlesworth requested a recorded vote for number 4 above:

**For:** Cllr A Brand, Cllr J Mathieson, Cllr A Snookes, Cllr F Richards, Cllr S Shanahan-Kluth, Cllr M Shanahan-Kluth, Cllr B Allan, Cllr M Graves, Cllr K Dolby, Cllr G Jackson, Cllr D Suiter, Cllr J Charlesworth, Cllr K Fernandes and Cllr H Lorimer (14)

**Against:** 0

**Abstained:** Cllr S Clegg (1). **The motion was CARRIED.**

043 **12.3 NKDC Draft Signage Strategy** – **IT WAS RESOLVED** to approve the Council's response. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

044 **12.4 Greylees**

At 9.43pm **IT WAS RESOLVED** to suspend Standing Orders to allow a member of the public to speak. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

045 At 9.46pm, Standing Orders resumed.

046 **IT WAS RESOLVED** to instruct the Clerk to contact the Management Company regarding the contracts for ground maintenance. Vote: for 7 – against 4 – abstained 4. The resolution was carried.

047 **13. Clerk's Report – External Affairs.** Nothing to report.

048 Cllr M Shanahan-Kluth left the room.

049 It was proposed and seconded that item 16, Judicial Review, to be discussed in Open Session. Vote: for 4 – against 8 – abstained 2. The Resolution **FAILED**.

050 Cllr M Shanahan-Kluth re-entered the room.

**FC.14 Resolution to move into Closed Session.**

051 **IT WAS RESOLVED** to exclude the public for the consideration of the following items. Vote: for 13 – against 1 – abstained 1. The Resolution was carried.

**FC.15 HR Related Matters**

052 The HR Panel Lead confirmed that contract conditions have been agreed with Unions and will be issued for signature. The Panel Lead also updated Councillors on a number of other Personnel related matters.

**FC.16 Judicial Review**

053 A verbal update from the Clerk was given.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:59pm.