

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 22<sup>nd</sup> August 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

**Present:** Cllr G Jackson (Chairman)

Cllr A Snookes (Vice Chairperson)	Cllr B Allan	Cllr A Brand
Cllr J Charlesworth	Cllr K Dolby	Cllr K Fernandes
Cllr M Graves	Cllr H Lorimer	Cllr P McCallum
Cllr M Shanahan-Kluth	Cllr S Shanahan-Kluth	Cllr D Suiter

**Also in attendance Council Officers:** Clerk

Members of Public (3) Press (0)

Mr R Little (North Hykeham Town Council)

**Please note the Audio Recording from this meeting is available on the Town Council's Website.**

#### **FC.1 Chairperson's Welcome**

001 The Chairperson welcomed all to the meeting.

#### **FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors S Clegg, L Edwards-Shea, J Mathieson and F Richards.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

004 Cllr S Dale was absent from the meeting.

#### **FC.3 Declarations of Interest**

005 Cllr M Graves declared an interest in agenda item 9.3, transaction no. 13792. No further Declarations of Interest were received at this stage.

#### **FC.4 Minutes**

006 **Notes of the Council Meeting held on 1<sup>st</sup> August 2018** – After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 1<sup>st</sup> August 2018, be approved as Minutes of that meeting. Vote: for 11 – against 0 – abstained 2. The Resolution was carried.

**FC.5 Neighbourhood Plans**

007 Mr R Little, a Councillor from North Hykeham Town Council gave a short presentation which included a question and answer session. Council thanked Mr Little for his attendance.

**FC.6 Chairperson's Report**

008 **Mayoral Invitations** - a brief update on attendance at recent events was given.

**FC.7 Planning matters**

009 **7.1 Current Planning Applications** – After being proposed and seconded **IT WAS RESOLVED** to accept the officer recommendation for no comment on the following applications. Vote: for 13 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/1003/HOUS	95 Grantham Road, NG34 7NP	Erection of single storey rear extension
18/1074/HOUS	12 Boundary Pastures, NG34 7GG	Erection of 1 <sup>st</sup> floor extension over existing garage
18/0981/FUL	5 Bede Close, Quarrington, NG34 8WE	Change of use of garage to dog grooming salon
18/1059/FUL	Former Waste Recycling Centre Mareham Lane, NG34 7JZ	Change of use of former household waste recycling centre to site storage units & containers
18/1102/HOUS	166 Grantham Road, NG34 7NS	Erection of a building to the rear of property to house a hydrotherapy pool

010 **7.2 17/1131/OUT** – Residential development of up to 200 dwellings. Land to the East of Poplar Farm, South of A17 at Holdingham. **Amended/additional information: revised noise assessment and extract layout plan showing for bus and cycle connection to employment site to east.**

011 It was proposed and seconded to object to this application on the grounds that the accessway should comply with manual streets. Vote: for 3 – against 5 – abstained 5. The resolution **FAILED**. No further proposals were made so the Clerk would be responding that there was no comment offered by the Council.

012 Seven members of the Public joined the meeting.

**FC.8 Panel Reports**

013 **8.1 Culture, Events, and Markets** – Nothing for this meeting.

014 **8.2 Services** – The notes from the meeting held on 7<sup>th</sup> August 2018, were noted and the recommendations from this meeting were discussed.

- 015 After discussion and being proposed and seconded **IT WAS RESOLVED** that the Council accepts the one quote received for the amount of £2,150 plus VAT, for a new tap at the Cemetery. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 016 After being proposed and seconded **IT WAS RESOLVED** that the Council instructs the Clerk to upgrade and/or increase signage at its various sites. Funds to come from existing earmarked reserves. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- FC.9 Finance**
- 017 **9.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £17,175.23. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 018 Cllr G Jackson declared an interest in transaction no. 13778.
- 019 **9.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £3,096.94. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.
- 020 **9.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £3,104.07. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.
- 021 **9.4 Pending cheque payments for approval** - After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £150.00. Vote: for 12 – against 1 – abstained 0. The Resolution was carried.
- 022 **9.4 Request for 2 volunteers to sign paperwork** – Cllrs D Suiter and K Dolby volunteered.
- FC.10 Internal Affairs**
- 023 **10.1 Question from 5 Councillors on the procedures for debating motions and forming resolutions.** Councillors H Lorimer, S Shanahan-Kluth, J Charlesworth, A Brand and D Suiter all spoke on this item.
- 024 After discussion and a response from the Clerk the article was noted. The Chairman requested formal proposals, from Councillors if they wish to amend Standing Orders.
- 025 **10.2 Allotment Tenants Meetings** – The Clerk gave a brief update about meeting with Allotment Tenants. 29<sup>th</sup> August 2018, with the tenants from the Galley Hill/Millfield Terrace site. 4<sup>th</sup> September with the tenants from the Drove Lane Site. This item was noted.

- FC.11**      **Clerk’s Report – Internal Affairs**  
026      **Monitoring Officer** – The Clerk gave a verbal update on recent contact regarding complaints and Social Media postings.
- FC.12**      **External Affairs**  
027      **12.1 Handley Chase Community Trust Proposal** – After being proposed and seconded, **IT WAS RESOLVED** to suggest a paragraph to be included in the Community Trust Proposal about how the Community Trust could be wound up, if needed. The Clerk to ask what would happen to any building, if this was to happen. The Resolution was carried. Vote: for 12 – abstained 0 – against 1. The Resolution was carried.
- 028      **12.2 Open Space Strategy** – After being proposed and seconded, **IT WAS RESOLVED** that a small group is appointed to work on a response and bring to Council on 19<sup>th</sup> September 2018. Councillors J Charlesworth, K Fernandes and H Lorimer to form the small group. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.
- 029      **12.3 Heart of Sleaford** – The Chair gave a verbal update following a recent visit to the Corn Exchange and adjacent land.
- FC.13**      **Clerk’s Report – External Affairs**  
030      **13.1 Sleaford In Bloom** – At 8:50pm, after being proposed and seconded, **IT WAS RESOLVED** to suspend Standing Orders to allow SIB Members to speak. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 031      At 8:58pm, Standing Orders resumed.
- 032      After being proposed and seconded, **IT WAS RESOLVED** that STC indicates it wants to be involved with SIB and asks that the Services & Assets Panel to work on the detail. Vote: for 13 – against – abstained 0. The Resolution was carried.
- 033      **13.2 Pride in Sleaford** - After being proposed and seconded, **IT WAS RESOLVED** to accept, in principle, the quote from Contractor A subject to reduction for items no longer part of the Sleaford BID street furniture. The Council confirmed it does not wish to take ownership of the Nags Head railings and Dragon railings. Vote: for 12 – against 1 – abstained 0. The Resolution was carried.
- FC.14**      **Resolution to move into Closed Session.**  
034      After being proposed and seconded, **IT WAS RESOLVED** to exclude the public and press for the consideration of the following matter. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- FC.15**      **HR Panel**  
035      **15.1 Deputy Clerk vacancy** – The Panel Lead reported an appointment had been made following recent interviews.

036 **15.2 Long Term Sickness Absence** - After being proposed and seconded, **IT WAS RESOLVED** to confirm agreement to terminating employment and leaving the post on establishment for the time being. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:30pm.