



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 3rd October 2018** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
27th September 2018

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 19th September 2018, to be approved as Minutes (attached) (7.08pm)
5. **Chairperson's Report** (7.10pm)
- 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.13pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
7. **PANEL REPORTS** (7.18 pm)
 - 7.1 **Culture, Events and Markets** – Notes with recommendation (listed on attached report) to Council for consideration from the meeting held 17th September on 2018.
 - 7.2 **Services & Assets** – None for this meeting.

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.35pm)**
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 8.2 BACS payments made for **retrospective approval** (attached)
 - 8.3 Pending BACS payments for **approval** (attached)
 - 8.4 Request for 2 volunteers to sign paperwork
 - 8.5 External Audit report for 2017/18 – report and recommendation (attached)
 - 8.6 To establish, in principle, a budget line for the development of Sleaford Castle – **Report to follow**

9. **INTERNAL AFFAIRS (7.45pm)**
 - 9.1 **Internal Audit Report** – Intermediate Audit, September 2018 - report and recommendation (attached)
 - 9.2 **Christmas Lights** – update from the Clerk

10. **Clerk’s Report – Internal Affairs, if any**

11. **EXTERNAL AFFAIRS (7.55pm)**
 - 11.1 **Sleaford In Bloom** - Award of Silver Gilt, report from the East Midlands In Bloom, for noting only (attached)

12. **Clerk’s Report – External Affairs, if any**