



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 22nd August 2018** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
16th August 2018

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 1st August 2018, to be approved as Minutes (attached) (7.08pm)
5. **NEIGHBOURHOOD PLANS** – Presentation (including question and answer session) from Mr R Little (North Hykeham Town Councillor) on their experiences in producing the Hykeham Neighbourhood Plan (7.40 pm)
6. **Chairperson's Report** (7.45pm)
 - 6.1 **Mayoral invitations** – update
7. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (8.00pm)
 - 7.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
 - 7.2 **17/1131/OUT** – Residential development of up to 200 dwellings. Land to the East of Poplar Farm, South of A17 at Holdingham. **Amended/additional information: revised noise assessment and extract layout plan showing for bus and cycle connection to employment**

site to east. NB: Council on 20.09.17 resolved to support the application in principle with comments concerning traffic, the cycle tract, roadways and the completion of Phase 1.

8. **PANEL REPORTS** (8.10 pm)

8.1 **Culture, Events, and Markets** – Nothing for this meeting.

8.2 **Services & Assets** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 7th August 2018

9. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting** (8.20pm)

9.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)

9.2 BACS payments made for **retrospective approval** (attached)

9.3 Pending BACS payments for **approval** (attached)

9.4 Pending cheque payments for **approval** (attached)

9.5 Request for 2 volunteers to sign paperwork

10. **INTERNAL AFFAIRS** (8.30pm)

10.1 **Question from 5 Councillors on the procedures for debating motions and forming resolutions** - (attached)

10.2 **Allotment Tenants Meetings** – Verbal update

11. **Clerk's Report – Internal Affairs**

11.1 **Monitoring Officer** – Verbal update from the Clerk

12. **EXTERNAL AFFAIRS** (8.45pm)

12.1 **Handley Chase Community Trust Proposal** – for discussion and feedback (attached)

12.2 **Open Space Strategy** – Draft Strategy for consultation by 21st September 2018. (The draft Strategy if available on at <https://www.n-kesteven.gov.uk/your-council/have-your-say/consultation/current-research-and-consultation/nks-open-space-strategy/>. A direct link to the consultation is also prominently displayed on NKDC's homepage www.n-kes teven.gov.uk.

12.3 **Heart of Sleaford** – verbal update from Chair and Clerk following visit to Corn Exchange

13. **Clerk's Report – External Affairs** (9.00am)

13.1 **Sleaford In Bloom** – Financial and practical support, report and recommendation (attached)

13.2 **Pride in Sleaford** - report and recommendation (attached)

14. **Resolution to move into Closed Session.** “To resolve whether to exclude the public and press for the consideration of the following matter.”

The following items are in Closed Session as they relate to staffing matters.

15. **HR Panel** (9.20 pm)

15.1 Deputy Clerk vacancy – update from the Panel Lead following recent interviews

15.2 Long Term Sickness Absence - report and recommendation (attached)