



## Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday December 11<sup>th</sup>, 2013 at 7.45 pm, or earlier if the Application Meeting ends sooner**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 7.30pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time.

---

### AGENDA

### NOTES

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive any declarations of interests. To agree and resolve recommendation from Personnel Committee that Personal interests and Disclosable Pecuniary Interests be included in this agenda item for all committees.
3. **CHAIRMAN's REPORT.**
  - Recent Mayoral activities.
4. **CLERK's REPORT.**
  - Action Log – circulated.
  - Petitions received – for information – for formal noting that petitions have been received.
  - LCC Transport Strategy – Stakeholder Consultation – enclosed.
5. **MINUTES.** To look at the Clerk's Notes from the meetings held on October 16<sup>th</sup>, October 23<sup>rd</sup>, October 30<sup>th</sup> and November 6<sup>th</sup> 2013, and accept them as Minutes of these meetings.
6. **CLERK'S NOTES. For information only, no discussion.** The Clerk's Notes from the last round of committees are circulated only so that non-committee councillors have a brief overview of what the committees have been doing. They are notes only and may be subject to change. These notes go to the next Committee meetings for acceptance etc as Minutes. Services, November 6<sup>th</sup>, 2013, General Purposes, November 13<sup>th</sup>, 2013, Personnel, October 28<sup>th</sup> and November 20<sup>th</sup> 2013 and Finance & Strategy, November 27<sup>th</sup>, 2013.
7. **FINANCE.** To receive Financial Report.
  - **Budget 2014/15.** To receive and approve the Committee budgets for 2014/15.
  - **Precept setting.** To receive any information regarding the Tax base and/or District grant. To agree the recommendation from F&S on November 27<sup>th</sup> : "To agree in principle that the Council wishes to set a budget resulting in a nil increase per household for 2014/15".
  - From Personnel Committee: To approve the recommendation from November 20<sup>th</sup>, that budget line 20070, Accountancy Consultancy Fees be changed to Misc Consultancy/Legal Fees.

8. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
9. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
10. **TOWN COUNCIL SURGERIES:**
  - October 5<sup>th</sup> – Cllr M Allan – report attached.
  - November 2<sup>nd</sup> – Cllr G Jackson /Cllr M Allan – verbal report.
  - December 7<sup>th</sup> – Cllr G Jackson - verbal report.
11. **FIELDS IN TRUST** – Opening event – update, if any.
12. **ATTENDANCE REGISTER** – enclosed, to approve and publish on web-site, as agreed FC July 17<sup>th</sup>. **Note: any amendments needed please contact the office before the meeting.**
13. **CHRISTMAS PUBLIC MEETING** – Update – December 18<sup>th</sup> in The Source.
  - Log of people attending?
  - Town Councillors reminded to wear their Town Council badges.
14. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
15. **OFFICE PREMISES** - Update, and any Full Council Resolutions needed.
16. **RECREATION GROUND** – any updates/information.
17. **PROGRESS OF RESOLUTIONS.** To receive a proposal that each standing committee has a designated officer to progress the resolutions, actions and minutes of that committee. Report attached.
18. **COMPLAINT FROM MEMBER OF PUBLIC.** If this has not been resolved informally prior to this meeting then this meeting will be asked to approve a recommendation which will be outlined in a report handed out on the night.
19. **PERSONNEL COMMITTEE - to discuss:**
  - **Aug 14<sup>th</sup> Chairman’s report**– confidential notes enclosed.
  - **Disciplinary panel** – to approve recommendation as to panel membership date set.
20. **MUSEUM TRUST – Update.** To look at documents circulated beforehand or on the night and the recommendations enclosed.

*Storage.*

Mrs S McIntyre, Clerk.  
December 5<sup>th</sup> 2013.