

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 7th September 2016 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chair)

Cllr J Brealeycook

Cllr K Fernandes

Cllr J Mathieson

Cllr R Willis

Cllr B Allan

Cllr J Charlesworth

Cllr G Jackson

Cllr P McCallum

Cllr A Brand

Cllr S Clegg

Cllr H Lorimer

Cllr G Titmus

Also in attendance Council Officers: Clerk and Minutes Clerk

Members of Public (1) Press (0)

FC.1. Chairman's Welcome

001 Chairman welcomed all to the meeting including the member of the public with the video camera. There is an additional report for information on item 10.

002 No public questions were raised at the forum before the meeting.

FC.2. Apologies for Absence

003 Apologies for absence with reasons were received from Councillors P Coyne, K Dolby, M Graves and A Snookes.

004 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14; against 0 – abstained 0.

FC.3. Declarations of Interest. To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.

005 Declarations of Interest were received from Cllr D Suiter regarding agenda item 8.2 item 11374 and Cllr J Brealeycook regarding agenda item 8.2 item 11367.

FC.4. Minutes

006 **IT WAS RESOLVED** that the notes of the Council Meeting held on August 17th 2016 be approved as minutes of the meeting. Vote: for 12 - against 0 - abstained 2

FC.5. Chairman's Report

007 The Mayor has received gifts from the twinned towns which have been declared to the Clerk.

008 The Mayor's Fun Day was very successful and raised £622.00 though there are some costs to be deducted from this. Thanks went to Councillors who donated raffle prizes, and to those Councillors and Staff involved in the organisation of the event and to the local businesses for their support.

FC.6. Planning Matters

009 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comment, on the following applications. Vote: for 12 - against 0 - abstained 0. NKDC to be notified accordingly.

Ref No	Location	Proposal
16/0547/FUL & 16/0548/LBC	Solo Club, 6 Market Place	Conversion of existing first floor bedsit & Office to form 5no. bedrooms with en-suites for use as bed and breakfast accommodation.
16/0983/ADV	26 Market Place	Replacement of existing external 'HSBC' signage (2 fascia, 1 hanging & 7 others)
16/1023/FUL	Units 14-15 Garden Trading Estate, Hadley Road	Change of use of storage unit to boxing academy/fitness gym

FC. 7. STC Neighbourhood Plan - No further update available at this time.

FC.8. Finance

010 **8.1 Regular Direct Debits/Standing Orders – IT WAS RESOLVED** to approve the list totalling £31,147.05. Vote: for 14 - against 0 - abstained 0

011 **8.2 Pending BACS payments for approval – IT WAS RESOLVED** to approve the list totalling £11,051.19. Vote: for 11 - against 0 - abstained 1

Councillors D Suiter and J Brealeycook did not vote on the above, due to declaring pecuniary interests, due to being the payees.

012 **8.3 Pending Cheque payments for approval - IT WAS RESOLVED** to approve the list list totalling £167.99. Vote: for 14 - against 0 - abstained 0

013 Councillors J Charlesworth and D Suiter volunteered to sign cheques and paperwork for automated payments.

FC.9. Internal Affairs

014 **9.1 Chapter 18 Communications - IT WAS RESOLVED** that the Council: -

1. note the report,
2. change the wording of first bullet point under the heading of "Communications with the Press and Public" to read that the Clerk will liaise with the Chairman and Leader of the Council regarding clearance of all press reports or comments to the media and then subject to any other minor contextual or typing changes approve the policy for inclusion within the Council's Constitution.

Vote: for 14 - against 0 - abstained 0.

015 When giving opinions to press or public Councillors must make it clear whether the opinion is that of the Council or whether it is an individual, personal opinion. If anyone is unsure of their position the Clerk will help to clarify.

016 **9.2 Purchase of Trailer - IT WAS RESOLVED** that the Clerk provides more detailed information regarding the necessity for a further trailer alongside the planned new tipper. Vote: for 14 - against 0 - abstained 0

017 **9.3 Town Hall Room Hire - IT WAS RESOLVED** that:-

1. that the Council appoint a Working Group to expedite the promotion of the Town Hall as a community asset.
2. that the Council appoint 5 councillors at this meeting to the Working Group.
3. that the Working Group liaise with the Clerk before implementing any of their proposals and that terms of reference are set and that the recommendations are reported back to the Council.

Vote: for 10 - against 1 - abstained 3

017 7 Councillors volunteered and the following 5 were chosen: -
Councillors: A Snookes, J Mathieson, K Fernandes, H Lorimer and P McCallum

FC.10. Clerk's Report

019 A written report from the Clerk was circulated and was for noting only.

020 There is no formal meeting next week but there will be an informal session for any Councillors who wish to attend.

021 **10.1 Use of Email Accounts** - The Town Council as an authority is registered with Data Protection. The Clerk will check if individual Councillors are registered.

022 The following **WAS RESOLVED**

1. The report be noted
2. that the Council agree in principal to the secure email addresses, subject to a demonstration on the ease of use by IT support.
3. that the Council note that paper copies of any confidential agenda items will always be available from the Town Hall where required.

Vote: for 14 – against 0 and abstained 0.

FC.11. External Affairs

023 **11.1 Sleaford Historic Car and Motorcycle Show - IT WAS RESOLVED** that: -

1. Permission is given for the free use of Eastgate Car Park for Saturday 2nd September 2017 subject to the usual conditions on public liability insurance, Safety Advisory Group sign off and indemnities on leaving the site clean, tidy and damage free
2. The Markets and Events Working Group engage with SHCMS to assist where required as regards the event generally
3. That the Clerk contacts NKDC to look at alternative parking arrangements for the day in question. Vote: for 14 - against 0 - abstained 0

- 024 **11.2 Representations on Outside Bodies** - A report from Cllr G Titmus on Sleaford Museum Trust was noted.
- 025 **11.3 East Midlands Rail Franchising** - **IT WAS RESOLVED** that 3 Councillors draft a response and bring it back to the next meeting. Vote: for 14 - against 0 - abstained 0 Councillors A Brand, K Fernandes and D Suiter volunteered.
- FC.12 Clerk's Report - External Affairs**
- 026 **12.1 Definitive Map Modification Order Cogglesford Mill** - An application has been submitted to Lincolnshire County Council as per the Council Resolution. Lincolnshire County Council has acknowledged receipt of this.
- 027 It was also noted that the Navigation Trust are following up on the legal ownership of the land at Cogglesford Mill
- 028 **12.2 St Denys' Closed Churchyard** - The Clerk gave a verbal report which was noted. STC is responsible for green areas, lighting and electricity in the closed burial ground. The NKDC Tree Officer has indicated that some trees need attention, the Council's Service Team will be instructed to do some work in the Churchyard. The Clerk will report back to Council with more information, once he has met with the Church representatives and an adjacent landowner.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8.55 p.m.