

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 20th July 2016 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

#### Present: Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chairman)	Cllr J Charlesworth	Cllr P McCallum
Cllr B Allan	Cllr A Snookes	Cllr J Brealeycook
Cllr M Graves	Cllr G Jackson	Cllr A Brand
Cllr H Lorimer	Cllr G Titmus	Cllr K Dolby
Cllr J Mathieson	Cllr P Coyne	
Cllr K Fernandes arrived 7.05p.m.	Cllr S Clegg arrived 8.25 p.m.	

**Also in attendance Council Officers:** Clerk and Minutes Clerk  
Members of Public (2), Press (0)

#### FC.1. Chairman's Welcome

001 The Chairman welcomed all to the meeting. There were no questions or statements from the public.

#### FC.2. Apologies for Absence with reasons

002 Cllr R Willis sent apologies for absence with reasons.

003 Cllr S Clegg previously informed the Clerk that he would be late arriving with reasons.

004 **IT WAS RESOLVED** that the apologies with reasons, be accepted. Vote: for 15 - against 0 - abstained 0. The Resolution was carried.

FC.3. **Declarations of Interest.** To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.

005 Cllr M Graves declared an interest in item 6.2 - planning application 16/0742/FUL

#### FC.4. Minutes

006 **IT WAS RESOLVED** that Notes of the Council Meeting, held on 6th July 2016, with one minor typing error (item 051) be accepted as Minutes of that meeting. Vote: for 13 - against 0 - abstained 2

#### FC.5. Chairman's Report

007 (Cllr Fernandes arrived at 7.05 p.m.)

008 Information of the upcoming Twinning Event, was reported and it is hoped Councillors will all be in attendance.

009 Councillors M Allan, B Allan, G Jackson, A Snookes and J Brealeycook will not be able to attend.

July 20<sup>th</sup> Council Meeting  
Date:

Signed:

010 Bingo session in aid of the Mayor's charities to be held on Friday 22<sup>nd</sup> July. Volunteers were requested to help.

**FC.6. Planning Matters**

010 **6.1 Current Planning Applications - IT WAS RESOLVED** to accept Officer recommendation for no comments on the following applications. Vote: for 15 - against 0 - abstained 1. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
16/0764/FUL	St George's Academy Westgate Sleaford Lincolnshire NG34 7PS	Erection of swimming pool and fitness suite
16/0762/FUL	St George's Academy Westgate Sleaford Lincolnshire NG34 7PS	Retention of construction access from the Drove to provide secondary access to proposed swimming pool & fitness suite (subject to 16/0764/FUL)
16/0709/RESM	Adj 41 Hawthorn Drive Sleaford Lincolnshire NG34 7GZ.	Reserved matters application for the erection of 1no dwelling (following outline planning 15/1128/OUT)
16/0821/HOUS	8 Lincoln Road Sleaford Lincolnshire NG34 8AB	Erection of single storey rear extension
16/0835/HOUS	33 Spire View, Quarrington, NG34 7RN	Erection of two storey rear extension
16/0784/FUL	33 The Hedgerows, NG34 8RE	Change of use of residential room to clothing alterations/soft furnishings business

011 Cllr M Graves left the room

012 **6.2 Current Planning Application 16/0742/FUL** – Erection of 6 new commercial units. Land off East Road, NG34 7EQ. **IT WAS RESOLVED** to make no comment. Vote: for 13 - against 0 - abstained 2. NKDC to be notified accordingly.

013 Cllr M Graves returned to the room

**A.7. Clerk's Report - Planning Related**

014 **7.1 SWUE Drove Lane** - Clerk updated the meeting on the current position. Copies of the submission to be forwarded to Councillors.

015 **7.2 Cogglesford Mill** - public right of access. The Clerk and Cllr Jackson met with Sleaford Navigation Trust and agreed to complete a detailed evidence form to submit with the application. The deadline is the end of August. Initially 10 people need to complete the paperwork. The forms contain statements of Oath. The Clerk to oversee this.

016 **8. STC Neighbourhood Plan** - Cllr Coyne handed out an update report which was noted. Cllr P Coyne was thanked for his continued hard work on this.

**A.9. Finance**

017 **9.1 Regular Direct Debits/Standing Orders** - **IT WAS RESOLVED** to approve the list totalling £18,901.75. Vote: for 16 - against 0 - abstained 0. The Resolution was carried.

018 **9.2 Payments made retrospectively** - **IT WAS RESOLVED** to approve the list, totalling £1,596.66. Vote: for 16 - against 0 - abstained 0. The Resolution was carried.

019 **9.3 Pending BACS payments** - **IT WAS RESOLVED** to approve the list totalling £6,470.28, subject to approval of the payment regarding the tree work which will be discussed at item 11.2. Vote: for 16 - against 0 - abstained 0. The Resolution was carried.

020 **9.4 Credit card Payment** - **IT WAS RESOLVED** to approve the list totalling £125.87. Vote: for 16 - against 0 - abstained 0. The Resolution was carried.

**A.10. Clerks Report - Finance Related**

021 **10.1 Land at Sheldrake Road** - **IT WAS RESOLVED** to respond by saying that play equipment is not appropriate on this site but that two picnic benches and a bin would be suitable and that the residue of S106 money be spent on the play area in George Street. Vote: for 15 - against 0 - abstained 1. The Resolution was carried.

**A.11. Internal Affairs**

022 **11.1 CCTV upgrade at the Recreation Ground, Boston Road** - **IT WAS RESOLVED** to accept the quote from the existing provider. Vote: for 16 - against 0 - abstained 0. The Resolution was carried.

023 **11.2 Tree Survey** - The tree survey encompasses 642 trees in great detail. The spreadsheet and map will be made available to all Councillors.

024 **IT WAS RESOLVED** that the council support the recommendation, as follows:-  
- that the report is noted;  
- that the Clerk is to look at the report in detail with the Services Supervisor and seek fully costed quotes for any work required that Council staff cannot carry out and also

- that the Council accept the total cost of the inspection at £2,247 (£3.50 per tree) subject to the funds being provided from the existing year's budget. Vote: for 16 - against 0 - abstained 0. The Resolution was carried.

025 **11.3 Skate Park - IT WAS RESOLVED** to select Urban Ramps as its preferred supplier and instruct the Clerk and a small number of councillors to work with Urban Ramps and the community to bring a scheme back to the Council for approval. Vote: for 14 - against 0 - abstained 2. The Resolution was carried.

026 **IT WAS FURTHER RESOLVED** that the following Councillors form a Working Group for the Skate Park consisting of Cllr G Titmus, Cllr K Fernandes, Cllr M Allan and Cllr D Suiter. Seconded Cllr Suiter. Vote: for 16 - against 0 - abstained 0. The Resolution was carried. Terms of Reference are to be agreed.

#### **A.12. Clerks Report - Internal Affairs**

027 **12.1 Purchase of a Ride on Rough Cut Mower** – After discussion, **IT WAS RESOLVED** that as the Clerk, in pursuance of his job, has identified a shortcoming in regard to equipment he should be supported in his recommendation to purchase a Ride on Rough Cut Mower. Vote: for 11 - against 0 - abstained 5. The Resolution was carried.

028 Cllr Clegg arrived at 8.25 p.m.

029 **12.2 Audio Visual Equipment for the Council Chamber** - After considerable discussion, **IT WAS RESOLVED** that the Clerk be asked to put together specifications of the equipment needed to move the Council forward in stages. This equipment will also be used to market the suite. Specifications to be brought back to Council for agreement, before being put out to a number of suppliers for quote. Vote: for 13 - against 0 - abstained 4. The Resolution was carried.

030 **IT WAS RESOLVED** that an amendment to the above that a working group be set up to work with the Clerk to define the specifications. Vote: For 4 - against 8 - abstained 5. **The Resolution failed.**

#### **A.13. External Affairs**

031 **13.1 NKDC Open Space Strategy - IT WAS RESOLVED** to recommend Council participation in the compilation of Open Space assessments. Vote: For 15 - against 0 - abstained 2. The Resolution was carried.

032 **13.2 Grant Funding for Litter Picking and Dog Warden - IT WAS RESOLVED** to accept the recommendation below:

- that the council confirms its application for the litter picking grant of £9803.46 for 2016/2017

- that the council gives an indication that it is reviewing its participation in the litter picking scheme for 2017/2018 subject to a review of the Council's costs and resourcing needs and that it will contact NKCD for discussion when this is done.

Vote: for 17 - against 0 - abstained 0. The Resolution was carried.

033 **13.3 Dog Related Bye-Laws – IT WAS RESOLVED** that the Clerk's report is noted and that the Clerk continues his research, and using Councillors comments, presents a further report to enable the Council to resolve this issue. Vote: For 17 - against 0 - abstained 0

**A.15. Resolution to move into closed session**

034 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential staffing matter. Vote: for 17 - against 0 - abstained 0. The Resolution was carried.

035 **IT WAS RESOLVED** that the meeting be extended a further 10 minutes. Vote: 17 - against 0 - abstained 0. The Resolution was carried.

**A.16. Staffing and Employment Matters**

036 **IT WAS RESOLVED** to accept the following recommendations: -  
- note the report  
- authorise the Clerk to recruit a Temporary Weekend General Operative and make any reasonable arrangements to ensure service continuity until the post is filled.  
Vote: For 17 - against 0 - abstained 0. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting 9.05 p.m.