

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 14th December 2016 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chair)	Cllr B Allan	Cllr A Brand
Cllr J Brealeycook	Cllr P Coyne	Cllr K Dolby
Cllr K Fernandes	Cllr G Jackson	Cllr H Lorimer
Cllr J Mathieson	Cllr P McCallum	Cllr A Snookes
Cllr R Willis		

Also in attendance Council Officers: Clerk and Assistant Clerk
Members of Public (2) Press (0)

FC.1. Chairman's Welcome

001 The Chairman welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors J Charlesworth, M Graves, G Titmus and S Clegg.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

FC.3. Declarations of Interest

004 All Councillors who attended the Mayoral Christmas Meal at the Solo Club Restaurant, declared an interest in transaction number 11720.

FC.4. Minutes

005 After a discussion regarding the content of Minutes, it was agreed that Filming/Audio recording of meetings, be an agenda item for a future meeting.

006 **IT WAS RESOLVED** that the notes of the Council Meeting held on 30th November 2016, be approved as minutes of that meeting. Vote: for 12 – against 1 – abstained 0. The Resolution was carried.

FC.5. Chairman's Report

007 **5.1** Autism Awareness Week 2017 – to consider the Town Council's involvement. This event is due to take place in March 2017 which will host an exhibition to a number of organisations who are currently involved with Autism.

008 **IT WAS RESOLVED** to allow usage of Sleaford Town Council's facilities, for this event. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

009 The Chairman gave a brief report of Mayoral functions attended. The Clerk to regularly circulate a list of events attended by the Mayor and Deputy Mayor.

FC.6 Planning Matters

010 **6.1 Current Planning Applications - IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 14- against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
16/1535/HOUS	25 Electric Station Road, NG34 7QL	Demolition of existing detached & erection of a two & single storey rear extension
16/1175/FUL	Unit to the rear of 20 Southgate, NG34 7RZ	Installation of extractor to kitchen unit (retrospective)
16/0764/FUL (amended)	St George's Academy, Westgate	Erection of swimming pool & fitness suite, with temporary construction access from The Drove. Revised construction traffic route & supporting documents
16/1426/FUL	BT Telephone Exchange, Westgate, NG34 7PU	Installation of 3 new acoustic louvres to two openings on the east elevation & 1 opening on the West elevation
PL/0142/16	Wasteaway Solutions, Unit 19 & 20, Hadley Road, Woodbridge Ind. Est.	Extension of existing open bays to create additional bays raising of existing sorting bays & 5.2m high perimeter fence
16/1559/HOUS	38 Grantham Road, NG34 7NB	Demolition of existing lean-to garage & erection of new detached garage along with new boundary wall & gate to Lord Street
16/1279/FUL & 16/1280/LBC	17 Market Place, NG34 7SR	Installation of new shop front
16/1603/HOUS	2 Ickworth Road, Quarrington, NG34 7LJ	Demolition of existing conservatory & erection of single storey rear extension
16/1588/PNTEL – Prior notification	Holdingham Farms Land East of A15 Holdingham	The installation of an 18m Lattice Tower with 6 antennas & 2 dishes, Equipment Cabinets & ancillary development within a 5 x 5.5m compound

011 **16/1424/FUL – 82-84 Southgate, NG34 7RL.** Conversion of existing shops & office to form 3 apartments on the first floor with retail units to ground floor together with alterations to frontage.

012 **IT WAS RESOLVED** to support this application. Vote: for 14- against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

FC.7. Finance

013 **7.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the list totalling £7,874.23. Vote: for 14 – against 0 - abstained 0. The Resolution was carried.

- 014 **8.2 Pending BACS payments for approval**
015 Cllr K Fernandes declared an interest in transaction number 11714, due to being the payee.
- 016 The Clerk explained the income and expenditure relating to transaction number 11720 (Mayor's Christmas Dinner)
- 017 **IT WAS RESOLVED** to approve the list totalling £18,362.98. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.
- 018 **8.3 Cheques for approval - IT WAS RESOLVED** to approve the list totalling £2,000. Vote: for 14 – against 0 - abstained 0. The Resolution was carried.
- 019 **8.4 Request for 2 volunteers to sign paperwork** – Councillors K Dolby and D Suiter volunteered.
- FC.9 Internal Affairs**
- 020 **9.1 Strategic Plan Panel** – next meeting scheduled for 21st December 2016 at 10am, in The Town Hall. All Councillors welcome.
- 021 **9.2 Council Meeting Date** – **IT WAS RESOLVED** to move the meeting scheduled for 4th January 2017 to **11th January 2017**. Vote: for 14 – against 0 - abstained 0. The Resolution was carried.
- 022 **9.3 Christmas Market 2017** – Cllr J Brealeycook explained a report which had been circulated prior to the meeting. Various aspects of the 2016 Christmas Market were discussed which included Charity Stalls, Surplus monies, and Security. Any feedback from the 2016 Christmas Market, to be forwarded to the CMWG.
- 023 The Clerk to produce a breakdown of the expenditure and report to a future meeting.
- 024 The following was **RESOLVED**:-
 - That Councillors make comments direct to the Christmas Market Working Group, as regards an event for 2017
 - Note that any event surplus will be given to Help for Heroes and Project Linus
 - Confirm the honorarium payment of £500 to the external volunteer co-ordinatorVote: for 14 – against 0 - abstained 0. The Resolution was carried.
- 025 Although Cllr M Graves was absent from the meeting, he was thanked for allowing availability of the Co-ordinator.

FC.10 Clerk's Report – Internal Affairs

026 10.1 Updates on **Kiosk Lease** and Tractor Shed - The Clerk reported that he and two Councillors had recently met with the Kiosk Lease holder. It is anticipated that the Clerk will be seeking approval from Council to a new draft lease to a future meeting.

027 **Tractor Shed** – Tenders are due back 31st December 2016. Clerk to arrange a Working Group Meeting and report back to a future Council meeting.

028 **10.2 Matters arising before the next scheduled Council meeting - Skatepark** - Planning permission has been granted for the relocation of floodlights. Expected start date for this project is the end of January 2017.

029 It was requested that the artist impression of the planned refurbished Skatepark is put on STC website.

030 Due to the four-week period before the next Council meeting, the Clerk confirmed he will deal with any matters under delegated powers and where necessary will liaise with the Chairman and Leader.

FC.11 External Affairs

031 **11.1 Oktoberfest 2017** – Request to use Boston Road Recreation Ground – After discussion regarding car parking on the Recreation Ground, **IT WAS RESOLVED** to grant permission for the Round Table to use Boston Road Recreation Ground, in September 2017, subject to the usual conditions on public liability insurance, indemnities on leaving the site clean, tidy and damage free and parking restrictions. Vote: for 14 – against 0 - abstained 0. The Resolution was carried.

032 It was requested that diary checks are made against other big events.

033 **11.2 NKDC consultation – Non-designated Heritage Assets** - **IT WAS RESOLVED** to support NKDC. The Clerk to draft a letter of support and request that Boston Road Recreation Ground, the Cemetery and a least two other open spaces, be included as heritage assets. Vote: for 14 – against 0 - abstained 0. The Resolution was carried.

FC.12 Clerk's Report – External Affairs

034 12.1 Bus Shelter at Market Place – Request for funding. Several comments were made about placement, style, and maintenance responsibilities.

035 **IT WAS RESOLVED** that the Council, in principle, offers one third of the cost to NKDC for a new bus shelter at the Market Place, with the funding being provided from the existing Street Furniture budget. The Clerk is to contact NKDC and to advise that the Town Council would like to be involved in the selection and location of any shelter. Vote: for 13 – against 1 - abstained 0. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8:23pm.