

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 7<sup>th</sup> June 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

**Present:** Cllr J Mathieson (Chairman)

Cllr B Allan	Cllr A Brand	Cllr J Brealeycook
Cllr J Charlesworth	Cllr S Clegg	Cllr P Coyne
Cllr K Dolby	Cllr K Fernandes	Cllr M Graves
Cllr H Lorimer	Cllr P McCallum	Cllr A Snookes
Cllr D Suiter		

**Also in attendance Council Officers:** Clerk and Assistant Clerk  
Members of Public (4) Press (0)

Prior to the formal meeting commencing, a one minute silence was held in respect of victims of the London Bridge/Borough Market terror attack.

#### **FC.1 Chairman's Welcome**

001 The Chairman welcomed all to the meeting.

#### **FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillor G Jackson.

003 **IT WAS RESOLVED** to accept the above apology with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

#### **FC.3 Declarations of Interest**

004 Cllr K Fernandes declared an interest in Agenda Item 9.3, transaction number 12273, due to being the recipient.

#### **FC.4 Minutes**

005 **Notes of the Annual Town Meeting held on 10<sup>th</sup> May 2017** – Amendment to page 1, date reads 2076 and should read 2017. The notes were noted.

006 **Notes of the Council Meeting held on 17<sup>th</sup> May 2017** - Amendment to page 3, 024 to be moved after 026.

007 Possible amendment to page 2, 028 – Culture, Events and Markets Panel – Cllr D Suiter thought he was a member of the Panel. Clerk to check records. **NB: Records show that Cllr D Suiter withdrew his nomination from this panel, therefore he is not a member of the Culture, Events and Market Panel.**

008 Amendment to page 4, 033 – FURHTER should read FURTHER and should read HR Panel not Clerk's Management Team.

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June 7<sup>th</sup> 2017 Council Meeting

Date:

Signed:

- 009 Clarification to page 5, 045, Sleaford Neighbourhood Policing Panel – Cllr J Brealeycook is now the reserve Councillor.
- 010 Clarification was requested for closed session item, FC.16, Boston Road Access Site. It was agreed that due to the confidential nature of the business, clarification to be sought under Agenda Item 14.
- 011 **IT WAS RESOLVED** that pages 1 to 6 of the notes of the Council Meeting held 17<sup>th</sup> May 2017, with the above amendments, be approved as Minutes. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

**FC.5 Chairperson’s Report**

- 012 Three out of the Four Panels have met to discuss their Terms of Reference.
- 013 Members were updated on recent and future Mayoral events.

**FC.6 Planning Matters**

- 014 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following application. Vote: for 14 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
17/0711/HOUS	29 Alder Road, NG34 7GW	Erection of single storey rear extension
17/0673/HOUS	20 Cromwell Crescent, NG34 7HW	Erection of two storey extension
17/0726/HOUS	27 Bede Close, Quarrington, NG34 8WE	Demolition of existing conservatory & erection of two storey extension

- 015 **Pre Application Consultation – Orchard House, Murrayfield Avenue, Greylees (on behalf of project 2000 (Greylees) Ltd.** Demolition of former hospital building orchard house & erection of 43 dwellings & associated works. NB: Stansgate Planning made a presentation to the Council 18.01.17. It was requested that the Clerk writes to Stansgate Planning thanking them for submitting the pre-application and suggest that any TPO’s are to be honoured. This item was noted.

**FC.7 NG34 Plan**

- 016 There was nothing to report.

**FC.8 Panel Reports**

- 017 There was nothing to report.

- FC.9. Finance**
- 018 **9.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the list totalling £13,344.67. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 019 One member of the public left the meeting.
- 020 **9.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £7,240.80. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 021 **9.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £1,413.29. Vote: for 13 against 0 – abstained 1. The Resolution was carried.
- 022 **9.4 Pending cheque payments for approval - IT WAS RESOLVED** to approve the list totalling £583.88. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 023 **9.5 Request for 2 volunteers to sign paperwork –** Councillors A Snookes and J Mathieson volunteered.
- 024 **9.6 Purchase of Cutting Machine for the John Deere Tractor – IT WAS RESOLVED** to purchase the 1.94m rotatory mower from Supplier B with a budget of up to £4,000. Vote: for 12 – against 0 – abstained 2. The Resolution was carried.
- FC.10 Internal Affairs**
- 025 Drove Allotments – the Clerk updated members that further clarification is needed regarding a piece of un-adopted highway, before approval and acceptance of the Lease. This item to be brought back to a future meeting.
- 026 Clerk to arrange a site visit to the Drove Lane Allotments and other STC’s sites, with current and new Councillors.
- FC.11 Clerk’s Report – Internal Affairs**
- 027 **11.1 Security of the Town Hall and Tractor Shed** – After discussion regarding securing of the Councils assets, **IT WAS RESOLVED** to instruct the Clerk to obtain lighting and CCTV quotes for the Tractor Shed building. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.
- 028 **11.2 Terms of Reference for Panels**  
a) HR Panel – Not yet met  
b) Culture, Markets & Events Panel  
c) Service Panel  
d) Finance & Assets Panel
- 029 There was a discussion regarding continuity for all Panels TOR’s and the invitation to invite members of the public.
- 030 Cllr J Brealeycook left the meeting at 7:54pm.

031 After further discussion, **IT WAS RESOLVED** to amend all Panel (excluding HR) Terms of Reference to include 'Meetings will be advertised and can be attended by members of the public (subject to any confidential agenda items). Vote: for 9 – against 4 – abstained 0. The Resolution was carried.

032 It was noted that members of the public may record panel meetings.

**FC.12 External Affairs**

033 **12.1 Armed Forces Day** – The Clerk confirmed that Captain Spicer will visit Sleaford on 23<sup>rd</sup> & 24<sup>th</sup> June. There will be small reception in the Town Hall to welcome Captain Spicer.

034 It was agreed to invite Mr G Titmus to the reception. Mr Titmus was also thanked for his comprehensive report.

035 Members thanked Cllr A Snookes for his involvement in setting up the HMS Sheldrake room in the Town Hall. The Clerk to arrange a new sign for this room.

036 **IT WAS RESOLVED** that STC extend an invitation to RAF Digby to exercise their rights to the Freedom of Sleaford in 2018.

**FC.13 Resolution to move into Closed Session**

037 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential matter. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

038 **Notes of the Council Meeting held on 17<sup>th</sup> May 2017** – The Chairperson and the Clerk clarified concerns relating to page 7 of these notes. **IT WAS RESOLVED** that page 7 of the notes of the Council Meeting held 17<sup>th</sup> May 2017, be approved as Minutes. Vote: for 11 – against 0 – abstained 2. The Resolution was carried.

**FC.14 Boston Road Site Access**

039 **IT WAS RESOLVED** to confirm that the Council's requirements have now been met and to authorise the acceptance and signing of the options agreement, any paperwork required in relation to Fields in Trust and instruct the Clerk to carry out due process under Sections 126 and 127 of the Local Government Act 1972. Subject to the Clerk ensuring that land valuation requirements are complied with.

A recorded vote was requested by Cllr H Lorimer.

**FOR:** Cllr J Mathieson, Cllr A Brand, Cllr A Snookes, Cllr P Coyne, Cllr K Dolby, Cllr M Graves, Cllr S Clegg, Cllr J Charlesworth (8)

**AGAINST:** Cllr B Allan, Cllr D Suiter, Cllr K Fernandes, Cllr H Lorimer (4)

**ABSTAINED:** Cllr P McCallum

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:55pm