

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday August 2nd 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice-Chairman)	Cllr B Allan	Cllr J Charlesworth
Cllr P Coyne	Cllr S Dale	Cllr K Fernandes
Cllr M Graves	Cllr P McCallum	Cllr F Richards
Cllr H Lorimer	Cllr D Suiter	Cllr A Snookes
Cllr M Shanahan-Kluth	Cllr J Brealey-Cook	

Also in attendance Council Officers: Clerk
Members of Public (6) Press (0)

Prior to the start of the meeting 2 members of the public spoke regarding issues at the cemetery. The Chairman asked the Clerk to give a response and Councillors asked the Clerk to write to the Police Crime Commissioner for Lincolnshire

FC.1 Chairperson's Welcome

001 At 7:07pm, all were welcomed to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors G Jackson, K Dolby and S Clegg.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

004 No Declarations of Interest were received at this point.

FC.4 Minutes

005 **Notes of the Council Meeting held on 19th July 2017** – amendment to page 3, 024 – remove the word income. Page 4, 026, number 2, insert the word equal.

006 **IT WAS RESOLVED** that the notes of the Council Meeting held on 19th July 2017, with the above amendments, be approved as Minutes of that meeting. Vote: for 12 – against 0 - abstained - 3. The Resolution was carried.

FC.5 Chairperson's Report

007 **Mayor's Charities for 2017/18** – Laffletics, Rainbow Flyers, Project Lincs and The Junction.

008 **Mayoral invitations** – An update of invitations attended by the Mayor and Deputy Mayor was given.

August 2nd 2017 Council Meeting
Date:

Signed:

FC.6 Planning Matters

009 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 14 – against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
17/0723/HOUS Amended	73 London Road	Two storey rear & side extension & single side extension Amendment: The revised design of the extension is substantially different from that original submitted. The scale of the proposal is significantly reduced. NB: Meeting 05.07.17 no comment
17/0939/FUL	Greylees Grantham Road, Greylees	Formation of paved car parking area to existing grassed area together with erection of steel bollards to boundary, 2no lights & relocation of air service unit
17/0981/FUL	Vicarage Court	To carry out external improvement works including the removal of walls, re-surfacing and landscaping (Resubmission of 17/0227/FUL)

FC.7 PANEL REPORTS

010 **7.1 Culture, Events and Markets –** The report was noted and the Panel Lead confirmed a Meeting with NKDC regarding the Market would be held on 8th September.

011 Next meeting of the Culture, Events and Markets Panel is scheduled for 9th August at 10.30am. This item was noted

012 **7.2 Finance & Assets –** The Panel Lead advised that visits have taken place at the Cemetery and the Recreation Ground. This item was noted.

013 **7.3 Services –** The next Panel Meeting is scheduled for 22nd August at 2pm.

FC.8 Finance

014 **8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the list totalling £4,924.67. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

015 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £6,609.20. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

016 **8.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £3,676.38. Vote: for 15 - against 0 – abstained 0. The Resolution was carried.

- 017 **9.4 Request for 2 volunteers to sign paperwork** – Councillors and S Dale and M Shanhan-Kluth volunteered.
- FC.9 Internal Affairs**
- 018 Cemetery – The Clerk gave an update following recent issues at the Cemetery and announced that security patrols would be starting with immediate effect.
- 019 Council requested Cemetery issues to be an agenda item for the meeting on 23rd August 2017.
- FC.10 Clerk’s Report – Internal Affairs**
- 020 **10.1 Councillors Basic Allowance** – **IT WAS RESOLVED** to instruct the Clerk to request a review by the NKDC Independent Remuneration Panel. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 021 **10.2 Constitution Chapter 1, Introduction to the Constitution of STC.**
10.3 Constitution Chapter 2, How the Council is organised
10.4 Constitution Chapter 3, Standing Orders
10.5 Constitution Chapter 4, Financial Regulations
- 022 It was agreed to acknowledge that Chapters 1, 2 and 4 have all been reviewed and ALL chapters of the Constitution will be presented at a future meeting for approval.
- 023 It was requested that Chapters 5 to 9 are the next chapters to be reviewed.
- 024 **10.6 Member conduct complaint** – the Clerk gave a verbal update in a recent formal complaint and reminded Councillors again of pitfalls of social media.
- 025 **10.7 Sleaford & District Voluntary Car Scheme** – request for assistance with office space. After discussion, it was agreed that nothing can be offered at present but other relevant information will be passed to the person making the request.
- 026 **Roundel** – following a request, it was agreed that a Roundel by the Sleaford Civic Trust to be placed on the Town Hall.
- 027 **Sleaford Branding** – next meeting scheduled for 25th September 2017.
- 028 **LCC Mareham Pastures** - STC staff are now closing the gates at Mareham Pastures. It was confirmed the LCC have indicated they do not wish STC to take over the site at the present time.
- FC.11 External Affairs**
- 029 **11.1 Updates from District, County and Ward Councillors** – At 8:30pm **IT WAS RESOLVED** to suspend Standing Orders to allow NKDC Councillor Kate Cook, to update members about her role and other issues concerning the Town. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

030 At 8:40pm **IT WAS RESOLVED** to resume Standing Orders. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

031 **11.1.1 Report of Outside Bodies from Cllr J Charlesworth** – Prior to the meeting a written report had been circulated giving an update on Town and Parish Council Briefing: 2012 to 2036 Central Lincolnshire Local Plan and Anti-Terror / Prevent; Community Cohesion: Engagement. This report was noted

032 Cllr J Brealeycook reported Tesco Bags of Help Plaque to be enlarged and erected at the Woodside Open Space.

033 Cllr H Lorimer gave an update regarding the Newfield development.

034 At 8:45pm **IT WAS RESOLVED** to suspend Standing Orders to allow NKDC Councillor Kate Cook to speak. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

035 At 8:47pm **IT WAS RESOLVED** to resume Standing Orders. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

036 **11.2 Eastgate Car Park Agreement – IT WAS RESOLVED** not to sign the Management Agreement at this time but to instruct the Clerk to meet with NKDC representatives to discuss this matter. Councillor M Graves to also attend on the Councils behalf. Vote: for 15 – against 0 - abstained 0. The Resolution was carried.

FC.12 Resolution to move into Closed Session

037 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential matters. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

FC.13 Internal Affairs

038 13.1 HR Panel – update from Panel Lead

Due to the confidential nature of this agenda item **IT WAS RESOLVED** to approve the 5 recommendations from the HR Panel meeting held on 2nd August 2017, held earlier that day concerning a number of staffing matters. Vote: for 14 – against 0 – abstained 1. The Resolution was carried.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:45pm