

Sleaford Town Council

**Minutes of the Meeting of Sleaford Town Council held on
Wednesday 21st June 2017 at 7.00 p.m. at The Town Hall, Quayside House,
Navigation Yard, Sleaford.**

Present: Cllr A Brand (chairman)

Cllr J Brealeycook	Cllr J Charlesworth	Cllr S Clegg
Cllr P Coyne	Cllr K Dolby	Cllr K Fernandes
Cllr M Graves	Cllr G Jackson	Cllr H Lorimer
Cllr P McCallum	Cllr M Shanahan-Kluth	Cllr A Snookes
Cllr D Suiter	Cllr G Jackson (7:03pm)	

Also in attendance Council Officers: Clerk
Members of Public (11) Press (1)

Prior to the formal meeting commencing, a one minute silence was held in respect of the victims of the Grenfell Tower fire, Finsbury Park and the fires in Portugal. The Clerk was requested to write to the Mayor of London to express the Town Council's sympathies.

FC.1 Chairperson's Welcome

001 In the absence of the Chairperson, the Deputy Chairman, Cllr A Brand took the Chair for this meeting. All were welcomed to the meeting.

002 The newly elected Councillor, Melody Shanahan-Kluth introduced herself to Members.

003 Cllr G Jackson entered the meeting.

FC.2 Apologies for Absence

004 Apologies for absence with reasons were received from Councillors J Mathieson and B Allan.

005 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

006 It was agreed that Cllr H Lorimer be Vice-chairperson, for this meeting only.

FC.3 Declarations of Interest

007 Cllr S Clegg declared an interest in agenda item 7.3, due to being a neighbour.

008 Cllr H Lorimer declared an interest in agenda item 10.2, due to knowing the recipient

FC.4 Minutes

009 **Notes of the Council Meeting held on 24th May 2017 - IT WAS RESOLVED** that the notes of the Council Meeting held on 24th May 2017, be approved as Minutes of that meeting. Vote: for 11 – against 0 - abstained - 3. The Resolution was carried.

010 **Notes of the Council Meeting held on 7th June 2017** – amendments to page 4, 039 should read “A recorded vote was requested by Cllr H Lorimer”; bottom of page 4 should read “Chairperson” not Chairman.

011 **IT WAS RESOLVED** that the notes from the Council Meeting held on 7th June, with the above amendments, be approved as Minutes. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

FC.5 Chairperson’s Report

012 Members were updated on recent Mayoral functions.

013 Order of speaking to be observed for following agenda items.

FC.6 Co-option – to receive presentations from applicants and resolve to co-opt to the Mareham Ward vacancy.

014 Ms Stephanie Dale and Mrs Claudia Nel, separately, introduced themselves to the Council and both gave a 4-minute presentation. Members thanked them.

015 After both candidates receiving 7 votes each, **IT WAS RESOLVED** to co-opt Ms Stephanie Dale to fill the Mareham Ward vacancy, with the Chairperson having the casting vote. Vote: for 8. The Resolution was carried.

016 Ms Stephanie Dale was welcomed to Sleaford Town Council and joined the meeting but was not able to vote.

FC.7 Planning Matters

017 **7.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following application. Vote: for 11 – against 0 – abstained 3. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal	Comments Due Date
17/0599/HOUS	28 Millfield Terrace, NG34 7AD	Single storey rear extension	21 st June 2017 (NKDC granted extension to 22 nd June)
17/0736/FUL	Plots 17A & 18 Sleaford Enterprise Park Pride Parkway, NG34 8GL	Proposed erection of new office & storage building, formation of an external storage area, creation of secure compound together with change of use of land B8 use (storage or distribution) for the storage of caravans	24 th June 2017
17/0590/LBC	Farthings, 35	Removal & replacement of bay	24 th June 2017

	Northgate, NG34 7BS	windows	
17/0730/FUL	4 Northgate, NG34 7BF	Removal of all existing NatWest brand signage, ATM and night safe together with infill existing ATM and Night Safe apertures with new stainless-steel blanking plate.	28 th June 2017
17/0731/LBC	4 Northgate, NG34 7BF	Removal of all existing NatWest brand signage, ATM and night safe together with infill existing ATM and Night Safe apertures with new stainless-steel blanking plate together with internal alterations to remove all non-original fixture, fittings, furniture & equipment relating to NatWest	28 th June 2017
17/0588/HOUS - Amended	3 Meadowfield	Erection of a front & side extension & loft conversion including rear dormer. Amendment: Reduction in size of the proposed dormer window. Insertion of two obscure glazed windows	17 th June 2017 (NKDC granted extension to 22 nd June)
17/0565/FUL & 17/0566/FUL	17-19 Market Place, NG34 7SR	Alterations (including installation of new shop fronts) & extension to existing 2 no. restaurants & 1 no. retail unit on ground floor with offices & storage areas over to form 2 no. restaurants & 2 no. retail units on ground floor with offices, storage area & 3 no. residential units (1 maisonette & 2 flats) to first & second floors	5 th July 2017

- 018 **7.2 LCC Planning Consultation PL/0071/17** – To change of use from agri-based anaerobic digestion facility to commercial anaerobic digestion facility. Holdingham biogas, Holdingham, NG34 8YH
- 019 **IT WAS RESOLVED** to suspend Standing Orders to allow a member of the public to speak in this item.
- 020 **IT WAS RESOLVED** to resume Standing Orders and several members commented on this planning application.
- 021 **IT WAS RESOLVED** to request that the original report from STC’s planning consultants be updated after taking into consideration the Greenspan Agency report and the Council’s ongoing concerns with environmental issues at the site. Copies of the consultant’s update to be circulated to LCC and NKDC. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.
- 022 Cllr S Clegg left the meeting together with 9 members of the public.

- 023 **7.3 17/0724/FUL – Coach House Toft Lane** - Proposed alterations including change of use from B & B to 2 no. flats - **IT WAS RESOLVED** to object to this application on the grounds that the application does not contain enough details in accordance with paragraph 5,8.10 of the CLLP. Vote: for 11 – against 0 – abstained 2. The Resolution was carried.
- FC.8**
024 **NG34 Plan**
An open forum meeting is scheduled for Wednesday 12th July at 7pm in the Town Hall.
- FC.9**
025 **Panel Reports**
Culture, Events, and Markets – This Panel report was noted.
- FC.10.**
026 **Finance**
10.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED to approve the list totalling £14,623.55. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 027 **10.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £9,902.56. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.
- 028 **10.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £5,270.79. Vote: for 13 against 0 – abstained 0. The Resolution was carried.
- 029 **10.4 Pending cheque payments for approval - IT WAS RESOLVED** to approve the list totalling £147.75. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 030 **10.5 Request for 2 volunteers to sign paperwork** – Councillors A Snookes and D Suiter volunteered.
- FC.11**
031 **Internal Affairs**
Request to use Boston Road Recreation Ground – Dog Show 10th June 2018. **IT WAS RESOLVED** to approve use of Boston Road Recreation Ground for a dog show on 10th June 2018, subject to the usual requirements as regards deposit, insurance, and risk assessments. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- FC.12**
032 **Clerk’s Report – Internal Affairs**
12.1 Co-option – The Clerk advised that the closing date for applications was 28th June 2017 and the co-option to the casual vacancy in Quarrington Ward would take place on 5th July 2017.
- 033 **12.2 Weekend Worker Contract of Employment – IT WAS RESOLVED** to extend contract by three months. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 034 **IT WAS RESOLVED** to suspend Standing Orders to allow a NKDC and LCC Cllr, Kate Cook to speak.

035 **IT WAS RESOLVED** to resume Standing Orders.

FC.13 External Affairs

036 **13.1 Updates from District, County, and Ward Councillors** – Cllr H Lorimer reported phase one of the housing reconfiguration at Newfield is complete. All seven houses occupied (four by original tenants and the other occupied temporarily). Phase two, to provide sixteen houses is due for completion in September. There will be a small street party to celebrate the opening of phase one. Changes include a ground floor extension creating a dining area and open plan kitchen. Childrens' Links will provide children's activities every Tuesday afternoon for six weeks over the summer holidays. The next tenants meeting will be on 11th August at 10:30pm

FC.14 Clerk's Report – External Affairs

037 **14.1 NKDC CiL Examination Report** – Cllr J Charlesworth spoke about CiL and s106 monies. This item was noted.

038 **14.2 Boston Road Site Access** – The Clerk reported that the valuation has been done, a Notice has been posted and the consultation period runs to 5th July 2017. The Clerk will update Council at the next meeting. The Clerk reminded Councillors that the Option Agreement is still subject to a confidentiality clause.

There being no further business, the Vicechairman thanked all for attending and closed the meeting at 8:25pm