

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 15th March 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chair)	Cllr B Allan	Cllr A Brand
Cllr J Brealeycook	Cllr P Coyne	Cllr K Dolby
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr J Mathieson	Cllr P McCallum
Cllr A Snookes	Cllr G Titmus	

Also in attendance Council Officers: Clerk
Members of Public (7) Press (1)

FC.1. Chairman's Welcome

001 The Chairman welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors J Charlesworth, S Clegg and R Willis.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

FC.3. Declarations of Interest

004 Councillors Jackson, Dolby and Suiter declared a non-pecuniary interest as NKDC councillors for item 6.1

FC.4. Minutes

005 **IT WAS RESOLVED** that the notes of the Council Meeting held on 1st March 2017, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 1. The Resolution was carried.

FC.5. Chairman's Report

006 The Chairman advised the Lincolnshire Police have indicated to the Royal British Legion (RBL) they will not be able to provide supervision for the Remembrance Parade. Clerk is to liaise with the RBL and NKDC on the matter.

FC.6 Planning Matters

007 6.1 Robert Gallij from Barrett Homes provided the Council with an update on the forthcoming planning appeal relating to Greylees scheduled for 27th June 2017. Mr Gllij will keep STC informed and Council will decide in due course whether to attend and make representations at the appeal hearing.

March 15th 2017 Council Meeting
Date:

Signed:

008 At 7.35 pm **IT WAS RESOLVED** to suspend standing orders to allow members of the public to speak Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

009 The meeting resumed at 7.42 pm. The Chairman suggested that the Council should discuss enhancing engagement with the Greylees Community at a future meeting. Several members of the public then left the meeting.

010 **6.2 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 15 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
17/0323/HOUS	20 Malvern Close	Erection of rear extension
17/0011/HOUS	57 Hawthorn Drive	Erection of single storey extension between house and garage (retrospective)
17/0227/FUL	Vicarage Court	External improvement works including the removal of walls, re-surfacing and landscaping
17/0231/HOUS	65 North Parade	Erection of conservatory to rear

011 **6.2 Current Planning Applications – IT WAS RESOLVED** to defer the following item to the next meeting. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

17/0049/FUL	Land to the North of Grantham Road	Erection of 182 dwellings and associated infrastructure
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012 The Clerk was asked to include the deadlines for commenting on planning applications as part of future reports and request Cllr Charlesworth (Cllr Lorimer as reserve) to speak on behalf of STC at the NKDC Planning meeting on the 21st March on the Sleaford West Sustainable Urban Extension.

FC.7 **STC Neighbourhood Plan**

013 The report from Councillor Coyne was noted.

FC.8. **Finance**

014 **8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the list totalling £11,48.43 Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

015 **8.2 Pending BACS and cheque payments for approval - IT WAS RESOLVED** to approve the lists totalling £12,089.65 and £86.16 respectively Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

- 016 **8.3 Payments for retrospective approval - IT WAS RESOLVED** to approve the list totalling £7, 544.82 Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 017 **8.4 Request for 2 volunteers to sign paperwork** – Councillors K Dolby and A Snookes volunteered.
- 018 **8.5 Finance Report** - The Clerk outlined the current year financial position and responded to several questions from Councillors. The report was noted.
- FC.9 Internal Affairs**
- 019 **9.1 Strategic Plan Panel** – Cllr Brand gave a brief update which was noted
- 020 **9.2 Liaison Reports** – Following an overview from Cllr Titmus Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- Invite the Grandson (Captain Spicer) of the Last Commanding Officer of HMS Sheldrake to visit Sleaford in Armed Forces Week, and hosted by STC, to participate in events featuring the ship
 - That STC extend an invitation to RAF Cranwell to exercise its right to the Freedom of Sleaford in 2018 and,
 - That the current upstairs meeting room in the Town Hall be named the HMS Sheldrake room
- Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- FC.10 Clerk's Report – Internal Affairs**
- 021 **10.1 Tractor Shed and Skate Park** – The Clerk updated Council of progress on both projects. It is anticipated that both would be completed by the end of March 2017. The Clerk to liaise with Jupiter Play and interested councillors as regards an opening ceremony. The updates were noted.
- 022 **10.2 Christmas Market Working Group** – Following a request from the Clerk **IT WAS RESOLVED** that Cllr Brealeycook and Cllr Snookes replace Cllrs McCallum and D Suiter on the Working Group. Vote: for 8 – against 0 – abstained 7. The Resolution was carried.
- 023 The Clerk notified Councillors of his agreement to a request to use Eastgate Green on 31st May 2017 for a wellbeing event.
- FC.11 External Affairs**
- 024 **11.1 Boundary Commission Changes – IT WAS RESOLVED** that the group comprising Cllrs Titmus, Jackson, Suiter and Charlesworth are requested to look at the latest comments from the Boundary Commission and respond on behalf of Council. Vote: for 14 – against 0 – abstained 1. The Resolution was carried.

FC.12 Clerk's Report – External Affairs

025 **12.1 Money's Yard Toilet – Annual Licence** – After discussion **IT WAS RESOLVED** that the Clerk is instructed to sign the licence for 2017/18. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

026 **12.2 Right of Way over Eastgate Car Park** – After discussion **IT WAS RESOLVED** that the request for an unrestricted right of way be refused. Vote: for 14 – against 1 – abstained 0. The Resolution was carried.

027 **12.3 Drove Allotment Lease and Licence for Kiosk** – the Clerk provided updates on the Drove Allotment Lease where both parties' solicitors were finalising the relevant paperwork and the Recreation Kiosk where the licence agreement was ready to be signed by the current tenant. The Clerk's update was noted.

FC.13 Resolution to move into Closed Session.

028 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential matters. Vote: for 15 – against 0 – abstained 0. The Resolution was carried. The three members of the public left the meeting.

029 **14.1 Boston Road Site Access** – The Clerk gave a verbal update on progress. Councillors were appraised of the likely actions required under Section 127 of the Local Government Act 1972; the Clerk was instructed to draft a document for consideration by Council and the other parties.

030 To complete the agenda business **IT WAS RESOLVED** to extend the meeting by 15 minutes. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

031 **15.1 HR Matters** – The Clerk provided an update on staffing matters which were noted. The Clerk is to arrange a meeting between the Council's HR Panel and the Council's HR Adviser before the next HR Panel meeting on 5th April 2017.

15.2 Draft Employee Handbook - Matters concerning the revised draft employee handbook will be brought to a later meeting once staff contract matters are finalised.

032 **16.1 Unit 18 Woodbridge Road** – Cllrs Brand and Titmus provided an update on negotiations with the Landlord and Landlord's agent. Council noted the estimated the likely cost and timelines. **IT WAS RESOLVED** to agree to the virement from existing budgets to cover the costs involved. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9:15pm.