

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 12<sup>th</sup> April 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

**Present:** Cllr D Suiter (Chairman)

Cllr B Allan	Cllr A Brand	Cllr J Brealeycook
Cllr J Charlesworth	Cllr P Coyne	Cllr K Dolby
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr J Mathieson	Cllr P McCallum
Cllr G Titmus (7:05pm)		

**Also in attendance Council Officers:** Clerk  
Members of Public (2) Press (1)

#### **FC.1. Chairman's Welcome**

001 The Chairman welcomed all to the meeting.

002 It was agreed that Cllr J Mathieson act as Vice-Chairman for this meeting only.

#### **FC.2 Apologies for Absence**

003 Apologies for absence with reasons were received from Councillors A Snookes and S Clegg.

004 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

#### **FC.3. Declarations of Interest**

005 Councillor D Suiter declared an interest in agenda item 8.3, transaction number 12070, due to being the payee.

006 Councillor K Fernandes declared an interest in agenda item 8.3, transaction number 12069, due to being the payee.

007 Councillor G Titmus entered the meeting.

#### **FC.4. Minutes**

008 **IT WAS RESOLVED** that the notes of the Council Meeting held on 29<sup>th</sup> March, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 1. The Resolution was carried.

**FC.5. Chairman's Report**

009 Letter of thanks from Evergreen. Councillors D Suiter, J Mathieson and A Snookes were thanked.

010 **5.1 International Days/United Nations** – The Clerk to forward relevant information and the website link on his weekly blog.

011 **5.2 Request for a Pedestrian Crossing – Boston Road.** **IT WAS RESOLVED** that the Clerk writes a letter to LCC Highways requesting a Pedestrian Crossing. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

012 **5.3 Nat West Bank Sleaford** – the Chairman's comment was noted

**FC.6 Planning Matters**

013 **6.2 Current Planning Applications** – **IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 13 – against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal	Comments Due
17/0412/HOUS	3 Windsor Close, NG34 7NL	Alterations to enclose existing porch	20 <sup>th</sup> April 2017

**FC.7 STC Neighbourhood Plan**

014 Councillor P Coyne explained progress being made and a report will be submitted to a future meeting. Leasingham and Roxholm Parish Council have made contact with Cllr P Coyne following their announcement regarding a local plan.

**FC.8. Finance**

015 **8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the lists totalling £2,281.86 and £5,654.19, respectively. Vote: for 14– against 0 – abstained 0. The Resolution was carried.

016 **8.2 BACS payments for retrospective approval - IT WAS RESOLVED** to approve the lists totalling £6,481.33. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

017 **8.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £16,263.50. Vote: for 12 – against 0 – abstained 2. The Resolution was carried.

018 **8.4 Pending cheque payment for approval - IT WAS RESOLVED** to approve the list totalling £639.23. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

- 019 **8.5 Request for 2 volunteers to sign paperwork** – Councillors K Dolby and A Snookes volunteered.
- 020 **8.6 Internal Auditor report and recommendations** - **IT WAS RESOLVED** to note the report and appoint Mr Fletcher as Internal Auditor until May 2018. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- FC.9 Internal Affairs**
- 021 **9.1 Strategic Plan Panel** – Members received an update from Cllr A Brand. This item was noted after a broad discussion.
- 022 **9.2 Request to continue bingo sessions** – **IT WAS RESOLVED** to note Cllr J Mathieson’s report and agree to the continuation of the monthly bingo sessions. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- FC.10 Clerk’s Report – Internal Affairs**
- 023 **10.1 Tractor Shed, Skatepark and Market** – The Clerk advised of practical completion and second fix now taking place. Council would like a logo to be placed on the side of the building. The Skatepark has also been completed and received a sign off with a ROSPA inspection. A few snags still needed to be resolved.
- 024 **10.2 The Shel Drake Exhibition** – Formal appreciation to be given to all involved in the display.
- 025 **10.3 Request for Administration Briefing on 19<sup>th</sup> April 2017 at 6.00pm** – Noted by Council
- 026 **10.4 Mayor’s Allowance** – Clerk’s report was noted
- 027 **10.5 Kiosk Lease** – Clerk’s update on likely new tenants was noted
- 028 **10.6 Councillor Resignations** – Clerk advised that two councillors (Mr Willis and Mr Allan) had given their resignations
- 029 **10.7 Sleaford Awards** – Clerk reminded Council of the Awards Ceremony on 20<sup>th</sup> April 2017
- FC.11 External Affairs**
- 030 **11.1 Verbal updates from District, County and Ward Councillor:-**  
Councillors J Charlesworth and H Lorimer gave members an update, including litter at Holdingham and forthcoming events in May and June on the Newfield Estate, respectively.
- 031 **11.2 Making Culture Work for North Kesteven** – Cllr J Charlesworth gave members an update which was noted. Cllr J Charlesworth was thanked.
- 032 **11.3 Liaison reports from Cllr Titmus with recommendations** – Reports on the Sleaford REP Liaison Panel and Sleaford Neighbourhood Policing Panel were noted.
- 033 **11.4 Community Speed Watch** – The Clerk updated Members.
- 034 **11.5 Armed Forces Day** - **IT WAS RESOLVED** to note the plan to hold an Armed Forces Day Drumhead Service on the Market Place on Saturday 4<sup>th</sup> June and to agree

the use of the Market Place for this event, subject to permission from NKDC. Vote: for 13 – against 0 – abstained 1. The Resolution was carried

**FC.12 Clerk's Report – External Affairs**

035 **12.1 Drove Allotments Lease** – The Clerk gave a verbal report on the current position.

036 The Clerk reported issues with vandalism to both Money's Yard and Museum Toilets and Council noted the Clerk's action to close both sets of toilets at 4pm each day with immediate effect.

**FC.13 Resolution to move into Closed Session - IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential matters. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

037 **HR Related Matters - IT WAS RESOLVED** to issue draft contracts with wording to reflect the unions suggestion and for a 3 months' trial starting 17<sup>th</sup> April 2017. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8:55pm.