

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 11th January 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chair)

Cllr J Brealeycook

Cllr K Dolby

Cllr G Jackson

Cllr A Snookes

Cllr B Allan

Cllr J Charlesworth

Cllr K Fernandes

Cllr H Lorimer

Cllr G Titmus

Cllr A Brand

Cllr P Coyne

Cllr M Graves

Cllr P McCallum

Cllr R Willis

Also in attendance Council Officers: Clerk and Assistant Clerk
Members of Public (1) Press (1)

FC.1. Chairman's Welcome

001 The Chairman welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors S Clegg and J Mathieson.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

FC.3. Declarations of Interest

004 No Declarations of Interest were received at this point.

FC.4. Minutes

005 **IT WAS RESOLVED** that the notes of the Council Meeting held on 14th December 2016, be approved as minutes of that meeting. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.

FC.5. Chairman's Report

006 The Chairman had nothing to report.

FC.6 Planning Matters

007 **6.1 Current Planning Applications - IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 16- against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
16/1600/FUL	Land Adj to 21 Hervey Road	Erection of a 2-storey detached dwelling & detached double garage (revision of approved application 14/0793/FUL)
16/1549/FUL & 16/1550/LBC	14 Westgate, NG34 7PN	Proposed conversion of ground floor shop to form one bedroomed apartment including formation of new shower unit to rear room & insertion of UPVC new window in rear elevation
16/1655/HOUS	65 North Parade	Erection of conservatory to rear of property
16/0984/RESM (Amended)	Land South of Grantham Road & West of Northfield Road	Submission of revised site layout, acoustic fencing, landscaping, affordable housing & drainage

- 008 **16/1650/FUL - 12 King Edward Street.** Erection of 2no 1 bed flats with brick store. Creation of Vehicular access & off road parking space to be used in conjunction with 12 King Edward Street together with replacement retaining wall to front & fence to side
- 009 After discussion regarding off street parking within King Edward Street and other neighbouring streets, **IT WAS RESOLVED** to comment requesting accommodation of two car parking spaces. Vote: for 14 – against 0 – abstentions 2. The Resolution was carried, NKDC to be notified accordingly.
- 010 **6.2 Verbal update from the Clerk on possible presentation.** The Clerk confirmed a 30-minute presentation to be held on 18th January 2017 at 7:00pm, in relation Orchard House, Greylees. This was noted.
- FC.7**
011 **STC Neighbourhood Plan** – Update from Cllr P Coyne.
Cllr P Coyne confirmed a report will be presented to the Council on 18th January 2017.
- FC.8.**
012 **Finance**
8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED to approve the lists totalling £29,398.59 and £275.20. Vote: for 15 – against 0 - abstained 1. The Resolution was carried.
- 013 **8.2 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £7,599.28. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 014 **8.3 Request for 2 volunteers to sign paperwork** – Councillors J Charlesworth and A Snookes volunteered.
- 015 **8.4 Highways Grass Cutting** – The report outlining the current position and correspondence from LCC were noted.

- 016 **8.5 Budget and Precept 2017/18** – The Clerk answered several questions relating to the budget. The Clerk to investigate Councillors Allowances and report back to a future meeting.
- 017 **IT WAS RESOLVED** to note the report, approve the budget requirements for 2017/18 of £607,715 and approve the precept of £594,714.60. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 018 **8.6 Quarterly Budget Report** – The Clerk explained the report. The report was then noted.
- FC.9 Internal Affairs**
- 019 **9.1 Strategic Plan Panel** – Notes from the Strategic Panel Meeting held on 21st December 2016, were circulated. This item was noted.
- 020 **9.2 Eastgate Car Park, Fees and Charges** – **IT WAS RESOLVED** to note the report and confirm that Eastgate parking charges are to remain the same for 2017/18. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 021 **9.3 Asset Inspection & Review Working Group** – **IT WAS RESOLVED** to approve the Terms of Reference. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 022 **9.4 Request to use Boston Road Recreation Ground for Park Runs** – **IT WAS RESOLVED** that the Council give an in-principle agreement to the use of the Recreation Ground for the Park Runs subject to clarification about indemnities, risk assessments, frequency, timings and requirement for regular reviews to assess impact on the site generally. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- FC.10 Clerk’s Report – Internal Affairs**
- 023 **10.1 Anti-Fraud and Corruption Policy**
10.2 Confidential Reporting Policy
10.3 Whistle Blowing Policy
- 024 **IT WAS RESOLVED** to approve the above Policies, as new Chapters in the Constitution, en-bloc. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- FC.11 External Affairs**
- 025 **11.1 Extension of Existing 30mph Speed Limit – London Road and Stumpcross Hill** – After discussion, **IT WAS RESOLVED** to support the proposal to extend the existing 30mph speed limit. However, the Council wishes to make an observation to the short distance between existing speed limits. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

- 026 **11.2 Verbal updates from District, County and Ward Councillors**
027 Cllr H Lorimer reported on a recent meeting which she had arranged both with the Clerk and 2 representatives of the Galley Hill Allotments Association present. This item was noted.
- 028 Cllr J Charlesworth circulated a written report regarding litter at Holdingham and entrance of the new development at Holding Grange, where the road meets the cycle track. Cllr M Allan, in his capacity as County Councillor will submit these concerns to LCC. This item was noted.
- FC.12 Clerk's Report – External Affairs**
029 Kiosk Lease – New Lease to be drafted.
- FC.13 Resolution to move into Closed Session**
030 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential matters. Vote: for 16 – against 0 – abstained 0. The Resolution was carried. The Press and the Member of the Public left the meeting.
- FC.14 Tractor Shed Refurbishment and Woodbridge Depot**
031 After discussion, the following **WAS RESOLVED**:-
- To note the report
 - Confirm acceptance of Tender A and agree £45,772. Authorisation was given to the Clerk to request a revised quote increasing the specification to 100mm on the roof only and be able to accept a quote subject to a maximum 5% increase in the Tender sum. It was agreed that funding for this project would come from the Eastgate Car Park Capital Reserve
 - Confirm agreement to the agent's conditions
 - Select two Councillor (Cllrs G Titmus and A Brand) to accompany the Clerk on an inspection visit for dilapidations at the Depot.
- Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 032 It was requested that colour samples are bought to the next meeting.
- FC.15 Boston Road Site Access Consideration**
033 A lengthy discussion took place and at this point **IT WAS RESOLVED** to extend the meeting for a further 10 minutes. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 034 Cllr P McCallum left the meeting.
- 035 There was a further discussion and due to the significance of this item, point **IT WAS RESOLVED** to extend the meeting for a further 5 minutes. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 036 The following **WAS RESOLVED**

- To request that the consideration be in the form of a lump sum which the Council will use to finance or part finance a community asset on the Recreation Ground.
- That the Clerk contacts NKDC and LCC to seek clarification about ownership/control on the land (visibility splay) on completion of the proposed works
- That the land swap should take place at the point of sale should the Land Owner sell the site to a developer.
- The Clerk to re-draft Heads of Terms for the Council's approval at its meeting on 1st February 2017

Vote – for 14 – against 0 – abstained 1

There being no further business, the Chairman thanked all for attending and closed the meeting at 9:20pm.