



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 14th December, 2016** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mr K Martin
Clerk to Sleaford Town Council
8th December 2016

AGENDA

1. **Chairman’s Welcome** (7:02pm)
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPs (7:04pm)
4. **Minutes** - Notes of the Council Meeting held on 30th November 2016, to be **approved** as Minutes (attached) (7:08pm)
5. **Chairman’s Report**
Autism Awareness Week 2017 – to consider the Town Council’s involvement (7:12pm)
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting
- 6.1 Current Planning Applications – Officer Recommendation for **no comments**. Attached (7:15pm)

- 6.2 **16/1424/FUL – 82-84 Southgate, NG34 7RL.** Conversion of existing shops & office to form 3 apartments on the first floor with retail units to ground floor together with alterations to frontage (7:25pm)
7. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.35pm)**
- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** - attached
- 8.2 Pending BACS payments for **approval** – attached
- 8.3 Cheques for **approval** - attached
- 8.4 Request for 2 volunteers to sign paperwork
9. **INTERNAL AFFAIRS (8:00pm)**
- 9.1 Strategic Plan Panel – update, if any
- 9.2 Council Meeting Date – to request the meeting scheduled for 4th January 2017 be moved to 11th January 2017
- 9.3 Christmas Market 2017 – Report and recommendations to follow
10. **Clerk’s Report – Internal Affairs (8.10pm)**
- 10.1 Updates on Kiosk Lease and Tractor Shed (verbal only)
- 10.2 Matters arising before the next scheduled Council meeting
11. **EXTERNAL AFFAIRS (8.15pm)**
- 11.1 Oktoberfest 2017 – Request to use Boston Road Recreation Ground
- 11.2 NKDC consultation – Non-designated Heritage Assets (report attached)
12. **Clerk’s Report – External Affairs (8.25pm)**
- 12.1 Bus Shelter at Market Place – Request for funding (report attached)