



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 30th November, 2016** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mr K Martin
Clerk to Sleaford Town Council
24th November 2016

AGENDA

1. **Chairman’s Welcome** (7:02pm)
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPs (7:04pm)
4. **Minutes** - Notes of the Council Meeting held on 16th November 2016, to be **approved** as Minutes (attached) (7:05pm)
5. **Chairman’s Report**, if any
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting
 - 6.1 Current Planning Applications – Officer Recommendation for **no comments**. Attached (7:15pm)
 - 6.2 **Tree Works 16/1523/TPO** – Boston Road Recreation Ground. Attached

7. **STC Neighbourhood Plan** – Update from Cllr P Coyne, report attached. (7:25pm)

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting** (7.35 pm)
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** - attached
 - 8.2 Pending BACS payments for **approval** – attached
 - 8.3 Cheques for **approval** – attached
 - 8.4 Request for 2 volunteers to sign paperwork
 - 8.5 Lincolnshire Pension Fund Employers Contributions – To accept the employer contribution rates for 2017/18 to 2019/20 inclusive. (Report attached.)

9. **INTERNAL AFFAIRS** (7:50pm)
 - 9.1 Strategic Plan Panel – update.
 - 9.2 Tractor Shed Working Group – update
 - 9.3 Drove Allotment Draft Heads of Terms – report attached

10. **Clerk’s Report – Internal Affairs** (7.55 pm)
 - 10.1 **Christmas Market 2016** – verbal update

11. **EXTERNAL AFFAIRS** (8.10 pm)
 - 11.1 Homelessness – To discuss any action, if required, regarding homelessness in Sleaford

12. **Clerk’s Report – External Affairs** (8.25pm)
 - 12.1 Budget & Council Tax Precept 2017/2018 – report attached

13. **Resolution to move into Closed Session.** “To **resolve** whether to exclude the public and press for the consideration of the following confidential matters.”

14. **Minutes** - Notes of the **Confidential** Council Meeting held on 8th November 2016, to be **approved** as Minutes (attached)

15. **HR Related Matters** - Report from HR Panel - attached. (8.40 pm)
(Item is in Closed Session as it relates to staffing matters)