



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 29th November 2017** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
23rd November 2017

AGENDA

1. **Chairperson's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** - To receive any declarations of interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations (7:06pm)
4. **Minutes** (7:08 pm)
 - 4.1 Notes of the Council Meeting held on 15th November 2017, to be approved as Minutes (attached)
5. **Chairperson's Report**, if any (7.10pm)
 - 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.30pm)
 - 6.1 **Stansgate Planning** - Residential redevelopment of Orchard House (plan and details attached) To receive a brief presentation and respond to any questions
 - 6.2 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)

7. **PANEL REPORTS (7:45pm)**
- 7.1 **Culture, Events, and Markets** – Notes from meeting held on 15th November 2017 – for **noting** only. (attached)
- 7.2 **Finance & Assets** – Notes from meeting held on 14th November 2017 – for **noting** only. (attached)
- 7.3 **Services** – Notes from meeting held on 7th November 2017 – for **noting** only. (attached)

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.55pm)**
- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
- 8.2 BACS payments made for **retrospective approval** (attached)
- 8.3 Pending BACS payments for **approval** (attached)
- 8.4 Pending cheque payments for **approval** (attached)
- 8.5 Request for 2 volunteers to sign paperwork

9. **INTERNAL AFFAIRS (8.15pm)**
- 9.1 Standing Orders – Report and recommendation (attached).
- 9.2 Appointment of External Auditor for 2017-2022 Report and recommendation (attached).
- 9.3 Appointment of Internal Auditor for the two-year period commencing 1st April 2018. Report and recommendation (attached).
- 9.4 Sleaford Pride – verbal update from Cllr Graves on meeting held 16th November 2017

10. **Clerk's Report – Internal Affairs (8.30pm)**
- 10.1 Notice of Casual Vacancy – Verbal update
- 10.2 Operational Sites – Verbal update

11. **EXTERNAL AFFAIRS (8.35pm)**
- 11.1 Central Lincolnshire Supplementary Planning Document – The SPD and comments form are available to download from the Central Lincolnshire web site home page www.central-lincs.org.uk

- To appoint a small group of Councillors to formulate a response for approval by Council on 13th December 2017

12. **Resolution to move into Closed Session.** “To **resolve** whether to exclude the public and press for the consideration of the following matters.”

(Note: The following item is in Closed Session as it relates to staffing matters)

13. **HR Panel** – Report and recommendation (attached).