



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 15th June, 2016 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mr K Martin
Clerk to Sleaford Town Council
9th June 2016

AGENDA

1. **Chairman’s Welcome**
2. **Apologies for Absence** and reasons given.
3. **Declarations of Interest.** To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.
4. **Minutes.**
 - 4.1 Notes of the Council Meeting held on 1st June 2016, to be approved as Minutes. (attached)
5. **Chairman’s Report**
 - 5.1 Civic Regalia
 - 5.2 Member HR Training from NKDC – verbal report from Chairman
 - 5.3 Christmas Market Meal – Proposed evening meal – verbal report
 - 5.4 Family Fun Day – Eastgate Green and Car Park 21st August 2016 – verbal report
6. **PLANNING MATTERS**
 - 6.1 Planning Authority Decisions made – none for this meeting
 - 6.2 Current Planning Applications – 16/0541/FUL Storage Building Eastgate – Officer Recommendation No comment
 - 6.3 Current Planning Applications for consideration and comment:

- 6.3.1 **16/0498/OUT** – Land East of A15, West of The Drove, Covel Drive, Stokes Avenue, St. Deny’s Road & South of Holdingham (Sleaford West Sustainable Urban Extension.) Erection of up to 1,400 dwellings, care home, two form entry primary school, secondary education facility, employment land, local centre, retail space, public open space, outdoor sports facility and Highway alterations. (Re-referred from meeting 01.06.16)

7. **CLERK’S REPORT – PLANNING RELATED**

- 7.1 Cogglesford Mill – From meeting 1st June 2016 Councillors G Jackson and A Brand together with the Clerk produce a report with recommendations, relating to the loss of right of way and appropriate actions – Update

- 8 **STC Neighbourhood Plan** – Verbal update from Working Group – Cllr P Coyne

- 8.1 Joint neighbourhood Plan area – to note letter (26.05.16) from NKDC

9 **FINANCE**

- 9.1 Regular Direct Debits/Standing Orders - Attached

- 9.2 Pending BACS and Cheque payments (approval Lists No. 4) – attached

10 **Clerk’s Report – Finance Related**

- 10.1 Purchase of Fore End Loader for the John Deere Tractor – Report attached

- 10.2 Purchase of 1,200 litre watering tank – to authorise order - Report attached

11. **INTERNAL AFFAIRS**

- 11.1 Constitution Chapter 15, Information Policy, Freedom of Information and Data Protection – draft attached for discussion and adoption

- 11.2 Constitution Chapter 16, Publication Scheme – draft attached for discussion and adoption.

- 11.3 Constitution Chapter 18, Media and Communications Protocol – draft attached for discussion and adoption

- 11.4 Cemetery Toilets – To discuss possible closure – Report attached.

- 11.5 Market Shopfront/Market Place – verbal report from Councillors G Jackson and A Snookes

12. **Clerk’s Report – Internal Affairs**

- 12.1 Council Meeting dates – to approve meeting schedule for the remainder of the 2016/17 administrative year. Report and scheduled dates attached

- 12.2 Allotments – maintenance of unkempt plot on Galley Hill, from meeting 1st June 2016 – Report attached

- 12.3 Car Parking Passes for Councillors on Eastgate Car Park – Verbal report and decision

13. **EXTERNAL AFFAIRS**

- 13.1 Sleaford In Bloom - Report attached

- 13.2 Christmas Lights 2016 – verbal report from Cllr G Jackson

- 13.4 Dedicated dog area in Boston Road Recreation Ground – Cllr J Brealeycook

- 13.5 Verbal updates (if any) from STC Councillors who represent at District or County level

14. **Clerk's Report – External Affairs**
- 14.1 Lincolnshire Minerals and Waste Local Plan Core Strategy and Development Management Policies – to note letter (26.05.16) from LCC
- 14.2 Highway Grass Cutting Agreements – to note letter (23.03.16) from LCC
- 14.3 STC Surgeries:
 - 14.3.1 Notes of Surgery held 4th June 2016 – for noting only (attached)
 - 14.3.2 Future Surgeries – To confirm continuation of Surgeries held 1st Saturday of every month now to be held in the new Town Hall
- 14.4 The Sampler – Verbal report

15. **Resolution to move into Closed Session.** “To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter(s)”

16. **EXTERNAL AFFAIRS**
- 16.1 Kiosk – Boston Road Recreation Ground
- 16.2 Formal Complaint – Report and recommendation attached