



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 6<sup>th</sup> July, 2016 at 7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.**

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

Mr K Martin  
Clerk to Sleaford Town Council  
30<sup>th</sup> June 2016

### **AGENDA**

1. **Chairman’s Welcome**
2. **Principal Planning Officer** – regarding **16/0498/OUT** – Land East of A15, West of The Drive.
  - 2.1 To agree Council’s response to consultation on the above planning application
3. **Apologies for Absence** and reasons given.
4. **Declarations of Interest.** To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.
5. **Minutes.**
  - 5.1 Notes of the Council Meeting held on 15<sup>th</sup> June 2016, to be approved as Minutes. (attached)
6. **Chairman’s Report**
  - 6.1 Sustainable Planting and Biodiversity Conservation – written report attached
  - 6.2 Inspection review of Council Assets – To agree volunteers to produce a report and recommendations
  - 6.3 Mayoral activity update

7. **PLANNING MATTERS**
- 7.1 Planning Authority Decisions made – for information only (attached)
  - 7.2 Current Planning Applications – Officer Recommendation for no comment (attached)
  - 7.3 **Market Square Café & Restaurant** – Application for a permanent café licence (attached)

8. **CLERK’S REPORT – PLANNING RELATED**

- 8.1 Planning On Line – Verbal update.
- 9 **STC Neighbourhood Plan** – Update from Cllr P Coyne, if any.

10 **FINANCE**

- 10.1 Regular Direct Debits/Standing Orders (attached)
- 10.2 Pending BACS and Cheque payments (approval Lists No. 5) (attached)
- 10.3 First Quarter Income and Expenditure Report (attached)

11 **Clerk’s Report – Finance Related**

- 11.1 Request for two volunteers for cheque signing.
- 11.2 Sleaford Town Fund – Report and recommendation attached
- 11.3 Eastgate Car Park – To ratify extra work costs (attached)

12. **INTERNAL AFFAIRS**

- 12.1 Strategic Plan Panel – To agree Terms of Reference (attached)
- 12.2 HR Panel – To agree Terms of Reference (attached)
- 12.3 Working Groups – To agree continuation or otherwise (attached)

13. **Clerk’s Report – Internal Affairs**

- 13.1 Cemetery Headstone – To agree instruction to Clerk (attached)
- 13.2 Adherence to Constitution Standing Orders – report from Cllr J Charlesworth (attached)

14. **EXTERNAL AFFAIRS**

- 14.1 Amenity Grass Cutting – previously circulated, for discussion and action, as appropriate.
- 14.2 Application for Tree Work – The Cut, East Banks (attached)
- 14.3 Market Charter – correspondence from NKDC, for noting only (attached)
- 14.4 Newfield Road Development – Verbal report from Cllr H Lorimer

15. **Clerk’s Report – External Affairs**

- 15.1 Land at Sheldrake Road Quarrington s.106 – To consider ownership and receive a one off payment (attached)
- 15.2 Sleaford Market Place / Shop Front Improvement Scheme - Report and recommendation attached.
- 15.3 Drove Lane Lease (Allotment Site) – verbal report
- 15.4 Request for litter bin at Mareham Pastures and dog bins either side of the bridge that crosses the A17.