



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 5<sup>th</sup> October, 2016** at **7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

Mr K Martin  
Clerk to Sleaford Town Council  
29<sup>th</sup> September 2016

### **AGENDA**

1. **Chairman’s Welcome** (7:02pm)
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPs (7:04pm)
4. **Minutes** - Notes of the Council Meeting held on September 21<sup>st</sup> 2016, to be **approved** as Minutes (attached) (7:05pm)
5. **Chairman’s Report,**
  - 5.1 National Health Service – To receive a report and recommendation from Cllr Suiter - attached (7:15pm)
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting
  - 6.1 Current Planning Applications – Officer Recommendation for **no comments**. Attached (7:18pm)

7. **STC Neighbourhood Plan** – Update from Cllr P Coyne, if any (7:20pm)
  
8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting**
  - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** - attached
  - 8.2 Pending BACS payments for **approval** - attached
  - 8.3 Pending cheque payments for **approval** – attached
  - 8.4 Credit Card Payments - **retrospective approval** - attached
  - 8.5 Quarter Income & Expenditure Report - attached
  - 8.6 Request for 2 volunteers to sign paperwork (7:30pm)
  
9. **INTERNAL AFFAIRS**
  - 9.1 Amendment to Standing Orders – To ratify decision made at meeting held 21.09.16 – Report attached. (7:31pm)
  - 9.2 Election of additional Councillors to Panels – To receive nominations and expand panel Membership, where considered appropriate - Report attached (7:40pm)
  - 9.3 Dealing with Planning Applications – request for an inclusion to Standing Orders. Report attached. (7.45pm)
  - 9.4 **Items for noting only:-**
    - 9.4.1) Strategic Plan – Update from Panel Lead
    - 9.4.2) Town Hall Marketing Group – Report attached
    - 9.4.3) Christmas Market & Lights – Update from Lead Cllr
    - 9.4.4) Skate Park Working Group – Verbal update (7:50pm)
  
10. **Clerk’s Report – Internal Affairs for noting only**
  - 10.1 Allotment update – Report attached (7:55pm)
  - 10.2 To note the draft Annual Town Meeting Notes of 18<sup>th</sup> May 2016 – Report attached (7:58pm)
  
11. **EXTERNAL AFFAIRS**
  - 11.1 Armed Forces Day 2017 and 2018 – To receive a report and recommendations, from the Clerk and Cllr R Willis (attached) (8:05pm)
  - 11.2 Town Fund – update from meeting held 16<sup>th</sup> September 2016. (8:10pm)
  - 11.3 Bert Holland Fun Fair – request to use Boston Road Recreation Ground May 2017. Report and recommendation attached. (8:12pm)
  - 11.4 Signage – Cllr G Titmus to receive a report and recommendations - attached (8:20pm)
  - 11.6 “When in Sleaford” Funding request – attached (8.25pm)
  
12. **Clerk’s Report – External Affairs**
  - 12.1 East Midlands Rail refranchising – Draft response to NKDC **for Council approval** - attached
  - 12.2 Request for 2 Councillors to accompany the Clerk to speak to the Kiosk Lease holder. (8:30pm)
  
13. **Resolution to move into Closed Session.** “To **resolve** whether to exclude the public and press for the consideration of the following confidential matter.” (8:31pm)
  
14. **Boston Road Site Access – Former Advanta Seeds site** – To receive a letter from the Council’s Solicitors and seek Council permission to share with relevant third parties. (8:40pm)