

Sleaford Town Council

CONSTITUTION

Chapter 2

Title: How the Council is organised



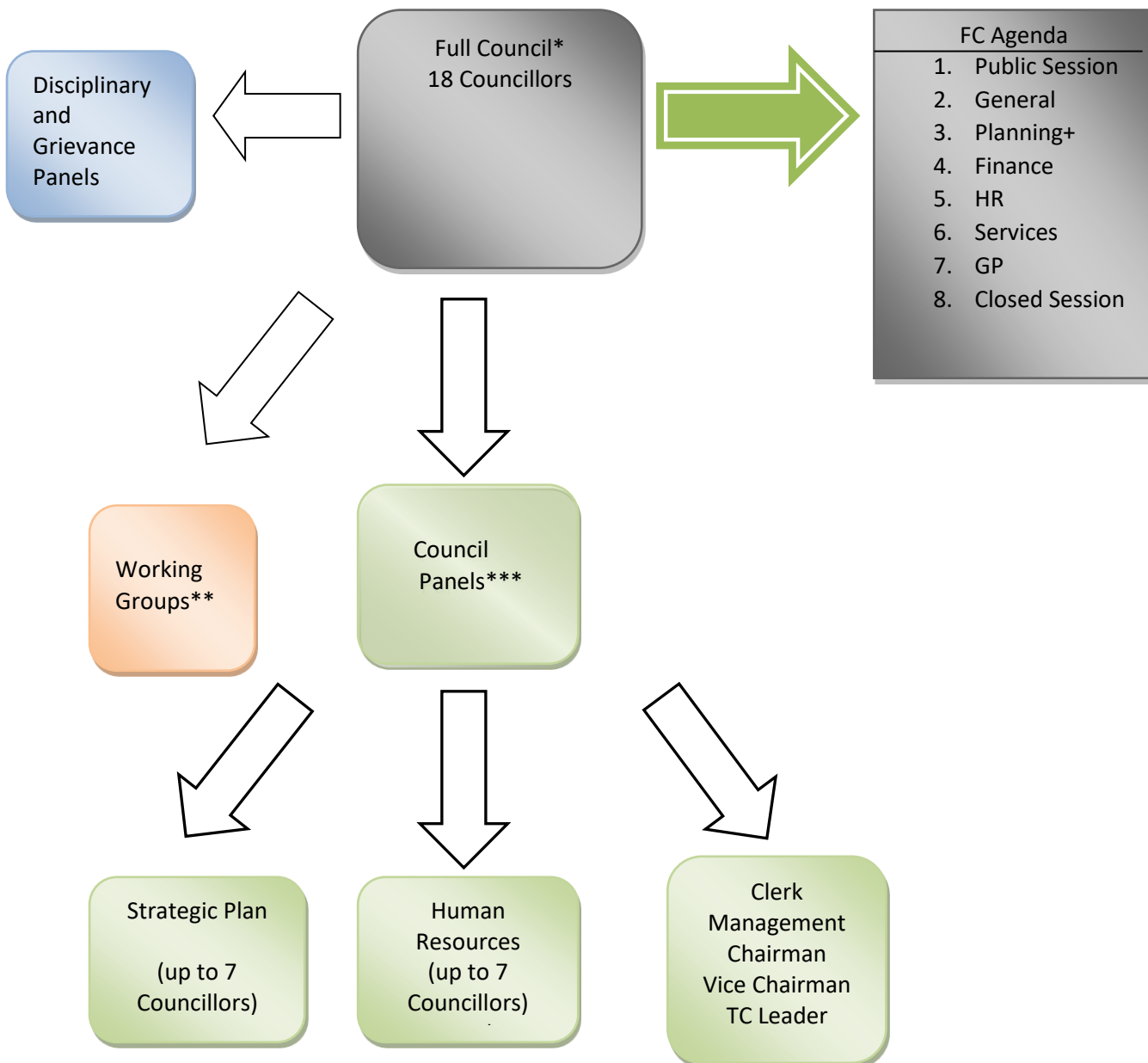
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Adopted Full Council 4th May 2016
Minute Number: FC.8 021
Amended FC: 05.10.16

Version 2

Sleaford Town Council - Organisational Structure



* In the longer term the Full Council will meet every two weeks. However, it is anticipated initially meetings will be held three weeks out of four; there will be no meetings in August and two in December.

** Working Groups are formed from Councillors and Officers nominated by Full Council who undertake a specific task set by Full Council and make a report/recommendations to Full Council for a formal decision in a required timescale.

*** Council Panels consist of Councillors elected at the AGM who undertake tasks set by Full Council and make a report/recommendation to Full Council for decision in the required timescale.

+ Planning will be dealt with by one block report of smaller items with Officer recommendations. Only the larger items will be reported separately. Ward Councillors can make justified recommendations to officers regarding the decision for the block report items or for a separate report.