

Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **THE SOURCE, Sleaford** on **Wednesday August 29th, 2012, 7:45pm.** All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

There will be a period of ten minutes prior to the commencement of the meeting when members of the public can ask questions; your attendance is requested during this period.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with s.34 of the Localism Act 2011.
3. **CHAIRMAN'S REPORT.**
 - Report of recent civic activities.
4. **CLERK'S REPORT.**
 - To note current Working Groups and Advisory Groups.
5. **FINANCIAL MATTERS.**
 - **Finance Report** – To note the financial report.
6. **MINUTES.** To look at the Clerk's Notes from the meetings held on July 18th, and August 1st, and accept them as Minutes of those meetings.
7. **COMMITTEE MEETING NOTES:** To take note of the Clerk's notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Finance and Strategy, July 11th, and August 15th, Services, July 25th 2012, General Purposes, August 1st, 2012, Personnel, July 23rd and August 8th, 2012.
8. **FROM OTHER COMMITTEES/WORKING GROUPS**
 - a) **General Purposes: Web site** – report about enquiries with LCC web site and users.
 - b) **Personnel Committee: New Management Committee.** Personnel Committee recommends formation of a new Management Committee and recommends Cllrs BW, MG and JT form that committee.

c) **Services Committee:**

- Terms of Reference – approve Services' TOR and agree format for other committees (report attached).
- War Memorial – additional names; re-dedication of the War Memorial, (report attached.)

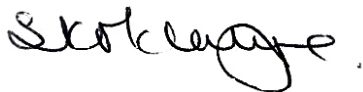
9. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.

10. **OTHER AD-HOC COUNCIL REPRESENTATION –** Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.

11. **GENERAL POWER OF COMPETENCE.** The Clerk is now qualified. To decide/resolve whether the Town Council wishes to adopt the GPC – LALC circular attached.

12. **THE ROLE OF THE LEADER.** Report attached, agree terms of reference.

13. **TOWN FUND.** To note and receive a report from the Town Fund committee relating to the half year grant allocation.



Mrs Shelagh McIntyre
Clerk
August 23rd, 2012