



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **THE SOURCE, Sleaford** on **Wednesday April 10th, 2013, 7:45pm.** All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

There will be a period of ten minutes prior to the commencement of the meeting when members of the public can ask questions; your attendance is requested during this period.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **CHAIRMAN'S REPORT,** if any.
4. **CLERK'S REPORT.**
 - Action Log.
 - Quality Status – update.
 - LALC County Council circular – enclosed.
 - Farmers Market – volunteers needed to collect money May onwards.
 - Chairman's report from Personnel Committee meeting April 3rd.
5. **FINANCIAL MATTERS.** Overview of whole Council finances.
 - Virements and movements prior to end of year.
6. **MINUTES.** To look at the Clerk's Notes from the meeting held on February 13th 2013, and accept them as Minutes of that meeting.
7. **COMMITTEE MEETING NOTES:** To take note of the Clerk's notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Management Committee, February 26th 2013, Services, February 27th 2013, General Purposes, March 6th, 2013, Personnel, March 8th and Finance & Strategy, February 27th and March 20th, 2013.
8. **FROM OTHER COMMITTEES/WORKING GROUPS.**
 - Christmas Market Committee – report attached.

- Personnel – recommendation regarding the Management Committee. Report enclosed.
 - Finance & Strategy – to formally note the Internal Auditor’s report – circulated and discussed March 20th.
9. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
- **Sleaford Renewable Energy Liaison**
 - **Neighbourhood Watch** – verbal report - Cllr J Charlesworth.
10. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
- **Network Rail Meeting** - avoiding line update – Cllr K Dolby.
 - **Armed Forces Day** – Cllr G Titmus (report attached.) Copy of full minutes from meeting available in office.
 - **Farm Bridge** – verbal report – Cllr J Charlesworth.
11. **MEETING DATES** - List of proposed meeting dates for 2013/14 – to note and approve.
12. **TOWN COUNCIL SURGERIES.** Report from attached.
13. **CHAIRMAN/MAYOR** – discuss whether to agree Vice Chairman to be nominated as Chairman/Mayor designate - to be elected in the Annual Meeting of the Town Council on May 29th 2013. As per Guide to Standing Orders, page 2.
14. **ROLE OF COUNCIL LEADER** - Report attached. Cllr B Watson.
15. **ANNUAL TOWN MEETING:-** Preliminary report from meeting – enclosed.
16. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
17. From Finance and Strategy - **Eastgate Car park WG** – meeting held February 8th and March 15th. A report from the WG to go to FC on April 10th. The Clerk said the deadline for this written report is April 3rd. No report received by this date
18. **Fields in Trust** – sign the lease agreement.



Mrs Shelagh McIntyre, Clerk
April 4th 2013.