



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **THE SOURCE, Sleaford** on **Wednesday 30th, November 2011, at 7:45pm.** All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

There will be a period of ten minutes prior to the commencement of the meeting when members of the public can ask questions; your attendance is requested during this period.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive declarations of interest in accordance with 2000 Local Government Act.
3. **CO-OPTED COUNCILLOR.** To receive the new Councillor's Declaration of Acceptance of Office and the Councillor to take their seat.
 - **Committee representation.** Resolution that Cllr D Andrews replaces Cllr C Blackman on the general Purposes Committee.
4. **CHAIRMAN'S REPORT.**
 - Report of recent Mayoral activities.
 - Update on Mayor's charities.
5. **CLERK'S REPORT.**
 - Report circulated concerning Councillors' dress code.
 - Update on progress of Mareham vacancy.
6. **TWINNING – Defining Policy towards Europe:** Mayor's report – Twinning Issues - Clarifying policy regarding Town Council Representation – to recognise the difference between a Civic, Mayoral event and a non-Civic Twinning event
7. **FINANCIAL MATTERS.**
 - **Budget 2012/13 –** To receive and approve the draft Budget from Finance and Strategy and approve the recommended precept.

8. **MINUTES.** To look at the Clerk's Notes from the meetings on October 12th, 2011 and November 16th, 2011, and approve them as Minutes.
9. **NOTES:** To take note of the Clerk's notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, October 26th, 2011, General Purposes, November 2nd, 2011, Personnel, November 9th 2011, Finance and Strategy, November 16th, 2011.

10. FROM OTHER COMMITTEES

- PERSONNEL – to ratify resolution from November 9th, “accept the NJC scale for leave entitlement for all members”

11. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.

12. **OTHER AD-HOC COUNCIL REPRESENTATION –** Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.

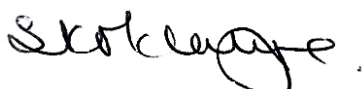
13. **INFORMAL CHRISTMAS 'TOWN MEETING' ON DECEMBER 7TH.** Progress report.

14. **DEPUTY CLERK'S POST.** To take note of the report from the Interview Panel that no appointment has been made. The matter to go to a future personnel Committee.

15. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To be proposed 'that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw'.

16. REPORT(S), IF ANY, FROM MEETINGS RELATING TO THE ROAD/RAIL/TESCO ISSUES WHICH ARE ONGOING.

- **Meeting with network Rail representatives.** Report from meeting, Cllr M Graves recommends: This Council authorises the Clerk to contact all parties as necessary to obtain further information in respect of the closure of Southgate Crossing.
- **Meeting with Tesco representatives.**



Mrs Shelagh McIntyre
Clerk
24th, November, 2011