



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **THE SOURCE, Sleaford** on **Wednesday 16th, November 2011, at 7:00pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive declarations of interest in accordance with 2000 Local Government Act.
3. **MEMORIAL APPLICATION** – To consider and decide upon a request for memorial stone in the cemetery – report attached.
4. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
5. **CO-OPTION OF COUNCILLOR.** To look at letters of application and to vote to co-opt a new Councillor.
6. **RESOLUTION TO MOVE OUT OF CLOSED SESSION .**
7. **CO-OPTION OF COUNCILLOR** – To announce the new Councillor.

Mrs Shelagh McIntyre
Clerk
10th November, 2011