



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **THE SOURCE, Sleaford on Wednesday 16th February 2011, at 8:00pm, or earlier if the prior meetings end sooner.** All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

There will be a period of ten minutes prior to the commencement of the meeting when members of the public can ask questions; your attendance is requested during this period.

AGENDA

Welcome remarks by the Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive declarations of interest in accordance with 2000 Local Government Act.
3. **CHAIRMAN'S REPORT**, if any.
4. **CLERK'S REPORT**, if any.
5. **FINANCIAL REPORT.** To receive an up-to date Bank Reconciliation, as at 31st January 2011.
6. **MINUTES.** To look at the Clerk's Notes from the meeting on 1st December, 8th December 2010 and 12th January 2011, to accept these as Minutes of the meeting.
7. **NOTES:** To take note of the Clerk's notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, 15th December 2010, Personnel, 21st December 2010, General Purposes, 12th January 2011, Strategy, 19th January, Personnel, 26th January 2011 and Finance 2nd February 2011.

8. ITEMS REFERRED FROM COMMITTEE MEETINGS:

Services.

- 1) To resolve to accept Cllr G Blythe's co-option to the Services Committee.
- 2) **Church Lane Play Area:** To receive recommendation from the Services Meeting.

General Purposes.

- 3) **St George's Day:** Preliminary report from a meeting with the Committee Chairman and Cllr Suiter attached.
- 4) **Fairtrade Certificates:** Is it appropriate to have a short presentation event before the start of the next GP meeting on March 2nd?
- 5) **Sleaford Awards** – to note any further developments – report attached.

Finance Committee.

- 6) **Burial Fees:** Support the Finance Committee's resolution to increase the Residents' internment fees to £320 (from £300) and the Non-residents' fees to £640 from April 1st.
- 7) **Christmas Market:** To discuss the extent of the Town Council's involvement in future Christmas Markets.
- 8) **Audit Reports:** To note and accept the outstanding audit reports.

9. **ANNUAL TOWN MEETING.** This is set for Wednesday March 30th. To look at some ideas for items on the agenda – possible – Sleaford Awards; Christmas Market. Councillors had requested a short presentation of Affordable Housing.

10. **ARMED FORCES DAY:** (Weekend of June 25th/26th) Permission for use of Eastgate Car Park and Eastgate Green. Use and setting up of flagpole and dais on the Almshouses lawn.

11. **SUBSCRIPTION:** Subscription to the Association of Town Centre Management now due: £475 ex VAT.

12. USE OF COUNCIL SPACES;

- **EASTGATE GREEN:** Sleaford Paddlers request use of Eastgate Green for a 'Come and Try' day on Saturday May 21st. " small tents/gazebos near the slipway, and the slipway itself. Full insurance cover provided.
- **SLEAFORD MARKET PLACE:** Request to use the Market Place for a Police Community Engagement event on Monday March 14th. 9.30am to 4pm – mobile police station, gazebo, various personnel, maybe an operational vehicle – not normally a charge at other such events.
- **BOSTON ROAD RECREATION:** Holland's Fair May 11th-14th, close 15th-17th re-open 18th-21st. vacate on 22nd – same time period as 2010.

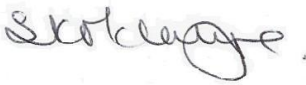
13. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To be proposed that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

14. STAFFING ISSUES:

- **Current restructuring** – Verbal update by Chairman of Personnel.
- **Current Officer vacancy** – Request for update on vacancy/appointment.
- **Change to a staff Job Description** – confidential report circulated.

15. TESCO NEGOTIATIONS: Any update (Cllr M Graves).

16. LAND REGISTRY REQUEST: Details circulated.



Mrs Shelagh McIntyre
Clerk
10th February 2011

