



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **THE SOURCE, Sleaford** on **Wednesday 6th April 2011, at 7:30pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

There will be a period of ten minutes prior to the commencement of the meeting when members of the public can ask questions; your attendance is requested during this period.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive declarations of interest in accordance with 2000 Local Government Act.
3. **CHAIRMAN'S REPORT**, if any.
4. **CLERK'S REPORT**, if any.
5. **FINANCIAL REPORT.** To receive an up-to date Report, as at March 31st, 2011.
6. **MINUTES.** To look at the Clerk's Notes from the meeting on 16th February 2011.
7. **NOTES:** To take note of the Clerk's notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, February 16th & 23rd 2011, General Purposes, March 2nd 2011, Strategy, March 9th 2011, Personnel, March 16th 2011 and Finance March 23rd 2011.

8. ITEMS REFERRED FROM COMMITTEE MEETINGS:

(a) Services.

Church Lane Play Area. It was resolved that the recommendations in the report be accepted and to go to Full Council.

The recommendations is as follows:

“The Town Council takes over the management of the play area – subject to being given the freehold of the site.” That 4 items, including a slide, are chosen taking into account the “Mum’s” 3 choices and include the “Fish” as the fourth item.

(b) General Purposes Committee. No items referred.

(C) Personnel Committee.

- **Staffing updates – see item 16**

(d) Finance Committee.

- **Internal Auditor’s report.** Proposal to note and accept the internal Auditor’s latest report and to note the Clerk’s report that accompanies it. Note the Committee’s recommendations that the Clerk discusses any issues before any future report.
- **Interest bearing accounts.** Staff members have been looking into various options ready for the new financial year – to receive verbal reports and authorise Clerk/Financial Officer/Chairman of Finance to take most appropriate action.

(e) Strategy Committee

- **Clerk’s Notes.** Clerk’s notes from January 19th - to accept as Minutes – these had not been brought to the March meeting and need approving during the current round.

9. **ANNUAL TOWN MEETING.** Any items referred from the Annual Town Meeting?
10. **DATES OF MEETINGS 2011/12.** To note and accept the proposed meeting dates for 2011/12.
11. **FARMERS’ MARKET –** Request from a regular trader to take over the running of the Farmers’ Markets – letter circulated.
12. **BOSTON ROAD RECREATION AREA – WORK TO TENNIS COURTS.** Cllr Suiter – to express concerns relating to the current work – the removal of the old courts.
13. **APPROVED MILEAGE RATES.** As from April 6th 2011 the Approved Mileage Allowance Payment (AMAP), which is free of tax and NI is increased to 45p per mile (from 40p.) Resolution to accept 45p as the maximum allowance for Councillors’ and staff casual user claims.

14. **PROPOSED HUB PROJECT – ‘GUERILLA’ OR ‘STREET’ ART.** E-mail asking what would be the Councils view on this proposal.
15. **WAYLEAVE AGREEMENT – BOSTON ROAD.** Letter and map circulated – Council asked to confirm proposed cabling route affects only Town Council land.
16. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To be proposed that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw.
17. **STAFFING ISSUES.**
- **Two recent grievance procedures – one withdrawn, one ongoing –** update Cllr M Allan.
 - **Revision to a staff Job description –** update Cllr M Allan.
 - **Notification of medical expenses being incurred.**
18. **TESCO NEGOTIATIONS.** Any update? Cllr M Graves.

Shelagh

Mrs Shelagh McIntyre
Clerk
31st March 2011

