



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Personnel Committee** will be held in **the Source, Riverside, Sleaford** on **Wednesday, April 3rd, 2013 at 6.00pm**. All members of the Personnel Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

AGENDA

Welcome remarks by the Chairman.

1. **APOLOGIES** – to receive apologies for absence, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST**. To receive declarations of pecuniary interest in accordance with the Localism Act 2011.
3. **CHAIRMAN's REPORT**, if any.
4. **CLERK's REPORT**, if any.
5. **RESOLUTION TO MOVE INTO CLOSED SESSION**. To propose that "in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw"
6. **STAFFING ISSUES AND PROBLEMS – Chairman/Clerk**. (Carried forward from meeting March 8th.)

Mrs Shelagh McIntyre
Clerk
March 28th, 2013.