



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford on WEDNESDAY 17th January 2018 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
11th January 2018

AGENDA

1. **Chairperson's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** - To receive any declarations of interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations (7:06pm)
4. **Minutes (7:08 pm)**
 - 4.1 Notes of the Council Meeting held on 3rd January 2018, to be approved as Minutes (attached)
5. **Chairperson's Report, if any (7.10pm)**
 - 5.1 **Mayoral invitations – update**
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.20pm)
 - 6.1 **Current Planning Applications – Officer Recommendation for no comments (attached)**
 - 6.2 **17/0880/FUL Amended – Orchard House Rauceby Hospital, Grantham Road South - Demolition of Orchard House and erection of 40 dwellings and associated works. (Amended elevations) (attached)**

7. **PANEL REPORTS (7:30 pm)**
 - 7.1 **Culture, Events, and Markets – None for this meeting**
 - 7.2 **Finance & Assets – None for this meeting**
 - 7.3 **Services – Notes with recommendations to Council for consideration from the meeting held 9th January 2018 (attached)**
 - 7.3.1 **Recommendation: To obtain funding from external funding sources, produce a design brief for four pieces of Adult Exercise Equipment, which can be circulated to various ‘Play Ground’ companies for future quotations.**
 - 7.3.2 **Recommendation: That the Clerk investigates the cost of a ‘Tally Machine’ to be fixed to the Museum Toilets to calculate the usage and seek thorough statistics, at this stage.**
8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.40pm)**
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval (attached)**
 - 8.2 BACS payments made for **retrospective approval (attached)**
 - 8.3 Pending BACS payments for **approval (attached)**
 - 8.4 Pending cheque payments for **approval (attached)**
 - 8.5 Request for 2 volunteers to sign paperwork
 - 8.6 Budget 2018/19 - report and recommendation (attached)
 - 8.7 Quarterly Budget Comparison Report – for noting (attached)
 - 8.8 Bank Account Reconciled Statement for verification (attached)
9. **INTERNAL AFFAIRS (7:50pm)**
 - 9.1 Monthly Council Surgeries – written report from Cllr A Brand, for noting (attached)
10. **Clerk’s Report – Internal Affairs (7:55pm)**
 - 10.1 By-elections – verbal update
 - 10.2 Request for Judicial Review – verbal report
11. **EXTERNAL AFFAIRS (8:00pm)**
 - 11.1 None for this meeting
12. **Clerk’s Report – External Affairs, if any (8:01pm)**