



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford on WEDNESDAY 1<sup>st</sup> November 2017 at 7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

Mr K Martin  
Clerk to Sleaford Town Council  
26<sup>th</sup> October 2017

### **AGENDA**

1. **Chairperson's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** - To receive any declarations of interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations (7:06pm)
4. **Minutes (7:15pm)**
  - 4.1 **Notes of the Council Meeting held on 18<sup>th</sup> October 2017, to be approved as Minutes (attached)**
  - 4.2 **Notes of the Council Meeting held on 6<sup>th</sup> September 2017 – to receive a report and recommendation (attached)**
5. **Chairperson's Report, if any (7.20pm)**
  - 5.1 **Mayoral invitations – update**
6. **PLANNING MATTERS - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.30pm)**
  - 6.1 **Current Planning Applications – Officer Recommendation for no comments (attached)**

7. **PANEL REPORTS (7:40pm)**
  - 7.1 **Culture, Events, and Markets** – No report for this meeting
  - 7.2 **Finance & Assets** – notes and report from meeting held 17<sup>th</sup> October 2017 (see also agenda item 8.5) (attached)
  - 7.3 **Services** – No report for this meeting
  
8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.55pm)**
  - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
  - 8.2 BACS payments made for **retrospective approval** (attached)
  - 8.3 Pending BACS payments for **approval** (attached)
  - 8.4 Request for 2 volunteers to sign paperwork
  - 8.5 **Capital Programme 2018-2025** – to agree, finalise and approve programme (attached)
  
9. **INTERNAL AFFAIRS (8.15pm)**
  - 9.1 **Standing Orders** – To request a separate meeting to discuss and approve a final version.
  - 9.2 **Panels** – To receive a report on the operations of Panels for discussion, noting and forming a future agenda item with resolutions (attached)
  
10. **Clerk's Report – Internal Affairs, if any (8.30pm)**
  
11. **EXTERNAL AFFAIRS (8.35pm)**
  - 11.1 Updates from District, County and Ward Councillors, if any (**Councillors to notify the Clerk, prior to the meeting, if it is their intension to speak**)
  - 11.2 **Eastgate Car Park** – To authorise the Clerk to sign the updated management agreement (attached)
  - 11.3 **Eastgate Car Park** – Information and advice from NKDC regarding redesign, procurement and refurbishment. For noting. (attached)
  - 11.4 **Eastgate Car Park** – To agree changes to car park charges from April 2018 (attached)
  - 11.5 **CCTV** – To confirm continued support of £5k per annum being 25% of the running costs of the town centre CCTV scheme
  - 11.6 **Tennis Club** – To authorise the Clerk to sign the Original/Deed of Variation to the current Lease.
  - 11.7 **Strategic Assessment Planning – North Kesteven Community Safety Partnership** – for consideration and comment (attached)
  
12. **Resolution to move into Closed Session. "To resolve whether to exclude the public and press for the consideration of the following mater."**
  
13. **Personnel Matters** (Note: The following items is in Closed Session as it relates to confidential staffing matters)
  - 13.1 **HR Panel Meeting 19<sup>th</sup> October 2017** – Update and recommendation (attached)