



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 12<sup>th</sup> April 2017** at **7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

Mr K Martin  
Clerk to Sleaford Town Council  
4<sup>th</sup> April 2017

### **AGENDA**

1. **Chairman’s Welcome** (7:02pm)
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs (7:04pm)
4. **Minutes** - Notes of the Council Meeting held on 29<sup>th</sup> March, to be **approved** as Minutes (attached) (7:07pm)
5. **Chairman’s Report,**
  - 5.1 International Days/United Nations -  
<http://www.un.org/en/sections/observances/international-days/>
  - 5.2 Request for a Pedestrian Crossing – Boston Road
  - 5.3 Nat West Bank Sleaford
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.15pm)

- 6.1 **Current Planning Applications – Officer Recommendation for no comments (attached)**
7. **STC Neighbourhood Plan – Update from Cllr Coyne**
8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.30pm)**
  - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval (attached)**
  - 8.2 BACS payments made for **retrospective approval (attached)**
  - 8.3 Pending BACS payments for **approval (attached)**
  - 8.4 Pending cheque payment for **approval (attached)**
  - 8.5 Request for 2 volunteers to sign paperwork
  - 8.6 Internal Auditor report and recommendations **(attached)**
9. **INTERNAL AFFAIRS (7.40pm)**
  - 9.1 **Strategic Plan Panel – update from Panel Lead if any**
  - 9.2 Request to continue bingo sessions – report from Cllr Mathieson **(attached)**
10. **Clerk’s Report – Internal Affairs (8.00pm)**
  - 10.1 Tractor Shed, Skatepark and Market – verbal updates
  - 10.2 The Sheldrake Exhibition – Formal appreciation to be given to all involved in the display
  - 10.3 Request for Administration Briefing on 19<sup>th</sup> April 2017 at 6.00pm
  - 10.4 Mayor’s Allowance – **report attached**
11. **EXTERNAL AFFAIRS (8.20pm) verbal updates, if any**
  - 11.1 Verbal updates from District, County and Ward Councillor, if any **(Councillors to notify the Clerk if it is their intention to speak)**
  - 11.2 Making Culture Work for North Kesteven – report from Cllr Charlesworth **(attached)**
  - 11.3 Liaison reports from Cllr Titmus with recommendations **(attached)**
12. **Clerk’s Report – External Affairs (8.30pm)**
  - 12.1 Drove Allotments Lease – Verbal Update
13. **Resolution to move into Closed Session. “To resolve whether to exclude the public and press for the consideration of the following confidential matters.”**
14. **HR Related Matters - update from HR Panel Lead**