

Sleaford Town Council

CONSTITUTION

Chapter 2

How the Council is organised

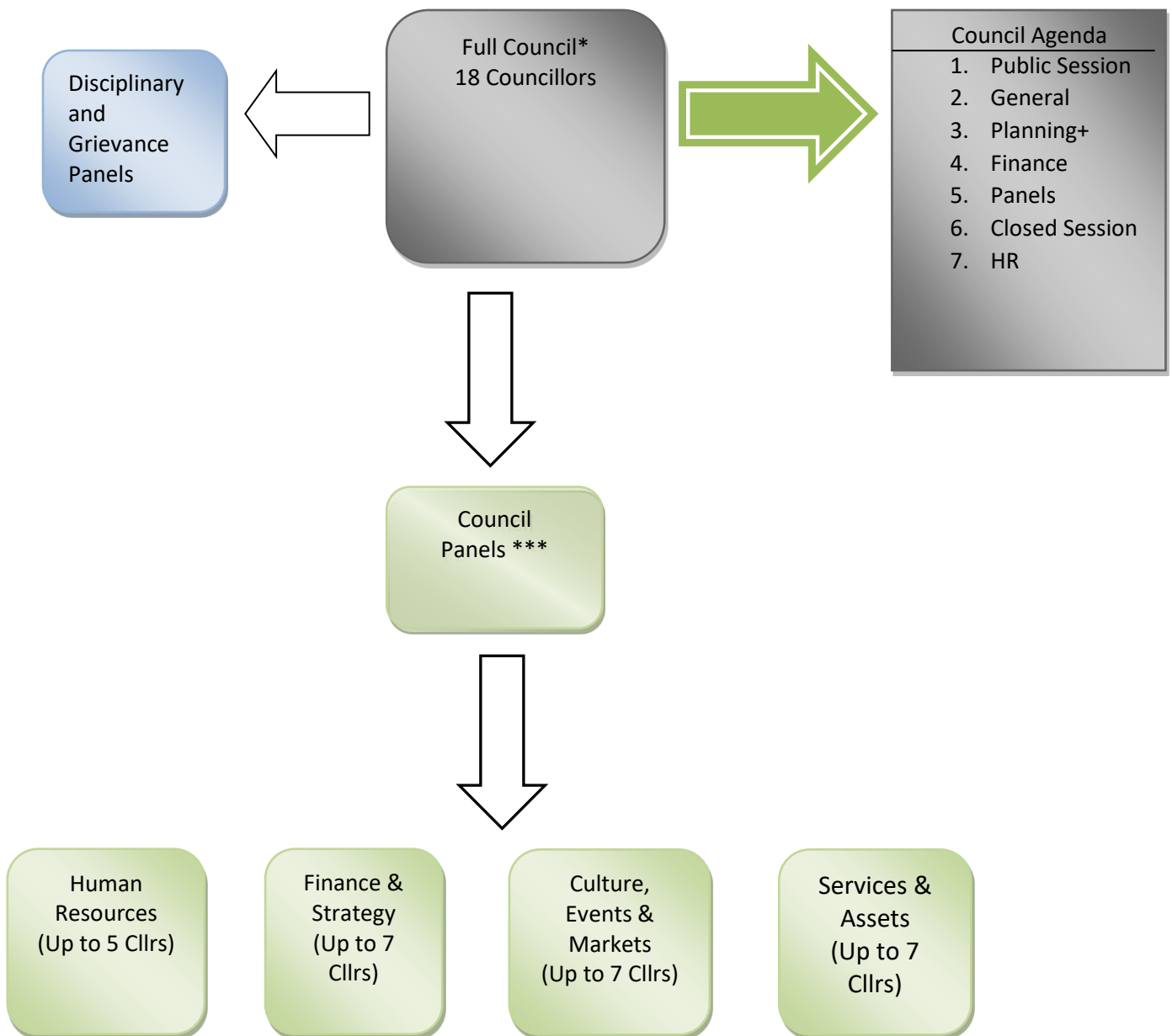


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Adopted: Council Meeting 16th May 2018

Sleaford Town Council - Organisational Structure



* The Council will meet every two weeks unless adjustments are required for bank holidays or Statutory requirements relating to financial matters.

*** Council Panels consist of Councillors elected at the Annual Meeting who undertake tasks set by Council and make a report/recommendation to Council for decision in the required timescale.

+ Planning will be dealt with by one block report of smaller items with Officer recommendations. Only the larger items will be reported separately. Ward Councillors can make justified recommendations to officers regarding the decision for the block report items or for a separate report.

A Clerk's Management Team will oversee the Clerk. This will consist of the Chairperson, HR Panel Lead and one other selected Councillor.