



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 20<sup>th</sup> February 2019** at **7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

Mr K Martin  
Clerk to Sleaford Town Council  
14<sup>th</sup> February 2019

### AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 6<sup>th</sup> February 2019, to be approved as Minutes (attached) (7.08pm)
5. **Chairperson's Report** (7.12pm)
  - 5.1 Civic Service – 17<sup>th</sup> March 2019
  - 5.2 Mayoral invitations – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.20pm)
  - 6.1 **Current Planning Applications** – Officer Recommendation for **no comment** (attached)
7. **PANEL REPORTS** (7.35pm)
  - 7.1 **Culture, Events and Markets** – Notes with recommendation (listed on attached report) to Council for consideration from the meeting held on 6<sup>th</sup> February 2019
  - 7.2 **Services & Assets** – Next meeting 26<sup>th</sup> February 2019

- 7.3 **Finance & Strategy** – Notes with recommendation (listed on attached report) to Council for consideration from the meeting held on 7<sup>th</sup> February 2019.
8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.45pm)**
- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
- 8.2 BACS payments made for **retrospective approval** (attached)
- 8.3 Pending BACS payments for **approval** (attached)
- 8.4 Request for 2 volunteers to sign paperwork
9. **INTERNAL AFFAIRS (8.15pm)**
- 9.1 Continuity in the run up to the May Elections – verbal update from Clerk
- 9.2 To appoint a Councillor to fill the vacancy on Culture, Events and Markets Panel
10. **Clerk/Deputy Clerk’s Report – Internal Affairs**
- 10.1 **Government Ethical Standards** – report (attached)
11. **EXTERNAL AFFAIRS (8.30pm)**
- 11.1 Updates from District, County and Ward Councillors (**Councillors to notify the Clerk, prior to the meeting, if it is their intention to speak**)
- 11.2 **Newfield Tenants Meeting** – Cllr H Lorimer Ward Report for noting only (attached).
12. **Clerk/Deputy Clerk’s Report – External Affairs**
- 12.1 **Visit to North Hykeham Town Council** – verbal report from the Clerk
- 12.2 **NG34 Neighbourhood Plan** – verbal update
13. **CLOSED SESSION (8.45pm)**
- 13.1 **Resolution to move into Closed Session.** “To resolve whether to exclude the public and press for the consideration of the following matters.”

**These items are in Closed Session as they relate to contract matters  
and a third-party confidentiality requirement**

14. **HR Panel**
- 14.1 HR Advice Service – To receive quotes and appoint an HR Advisor for 2019/2020 (attached)
15. **Clerk/Deputy Clerk’s Report – External Affairs**
- 15.1 Eastgate Green – Letter from NKDC, report and recommendation (attached)