



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 24th May 2017 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mr K Martin
Clerk to Sleaford Town Council
19th May 2017

AGENDA

1. **Chairman’s Welcome** (7:02pm)
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs (7:04pm)
4. **Minutes** - None for this meeting
5. **Chairman’s Report**, if any (7.07pm)
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.10pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
7. **NG34 Plan** – none for this meeting

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.45pm)**
 - 8.1 Regular Direct Debits/Standing Orders for retrospective approval (attached)
 - 8.2 BACS payments made for retrospective approval (attached)
 - 8.3 Pending BACS payments for approval (attached)
 - 8.4 Pending cheque payment for approval (attached)
 - 8.5 Request for 2 volunteers to sign paperwork
 - 8.6 To approve Annual Governance Statement for 2016/17 (attached)
 - 8.7 To approve Annual Accountancy Statements for 2016/17 (attached)
 - 8.8 To approve Annual Internal Audit Statement 2016/17 (blank form attached; completed version to follow)
 - 8.9 To approve the continuation of payments by variable direct debit (attached)

9. **INTERNAL AFFAIRS (7.55pm)**
 - 9.1 Insurance Renewal – 3-year policy renewal for approval (attached)

10. **Clerk’s Report – Internal Affairs (8.05pm)**
 - 10.1 Financial Regulations (chapter 4) – To approve and adopt (attached)
 - 10.2 RFO Protocol (chapter 9) – To approve and adopt (attached)

11. **EXTERNAL AFFAIRS (8.20pm)**
 - 11.1 Mareham Pastures Gates – request for assistance (attached)

12. **Resolution to move into Closed Session. “To resolve whether to exclude the public and press for the consideration of the following confidential matters.”**

13. **Boston Road Site Access – update from Clerk**
(item is in closed session because of a third-party confidentiality clause)