

Sleaford Town Council

**Minutes of the Meeting of Sleaford Town Council held on
Wednesday 15th February 2017 at 7.00 p.m. at The Town Hall, Quayside House,
Navigation Yard, Sleaford.**

Present: Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chair)
Cllr J Brealeycook
Cllr P Coyne
Cllr M Graves
Cllr A Snookes

Cllr B Allan
Cllr J Charlesworth
Cllr K Dolby
Cllr G Jackson
Cllr R Willis

Cllr A Brand
Cllr S Clegg (7.50pm)
Cllr K Fernandes
Cllr P McCallum

Also in attendance Council Officers: Clerk
Members of Public (1) Press (0)

FC.1. Chairman's Welcome

001 The Chairman welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors H Lorimer, G Titmus and J Mathieson.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

FC.3. Declarations of Interest

004 Cllr B Allan declared an interest in item 8.2 as she was included as an intended payee on the list for payments.

FC.4. Minutes

005 **1st February 2017** – amendments to Page 6, Minute Number 043, should show Cllr Willis left the meeting at this stage and that voting numbers on Minute number 044 should read for 11- against 0 - abstained 0.

006 **IT WAS RESOLVED** that the notes of the Council Meeting held on 1st February 2017, with the two amendments, be approved as Minutes of that meeting. Vote: for 10 – against 0 – abstained 4. The Resolution was carried.

FC.5. Chairman's Report

007 There was nothing to report

FC.6 **Planning Matters**
 008 Cllr K Dolby declared a non-pecuniary interest at this stage on items 17/0091/FUL and 17/0084/FUL

009 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 13 – against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
17/0126/HOUS	7 Robertson Drive, NG34 7AN	Erection of two storey side extension & single storey rear extension
17/0140/HOUS	6 Walnutgarth, NG34 7FL	Erection of single garage
17/0078/ADV	26 Market Place, NG34 7SB	ATM Sign
17/0091/FUL	Kesteven & District High School, Jermyn Street, NG34 7RS	Replacement of main building windows to UPVC
17/0084/FUL	Carres Grammar School, Northgate, NG34 7DD	Replacement of main building windows to UPVC
16/0764/FUL (amended)	St. George's Academy, Westgate	Erection of swimming pool & fitness suite, with temporary construction access from The Drove: Amendment – Construction Traffic Management Plan submitted

010 **6.2 16/0498/OUT (Amended) Land East of the A15, West of the Drive - SWSUE**
 Amendment relating to A1 space reduction

011 After discussion, **IT WAS RESOLVED** that the Council comment that 'The Town Council feels that the reduction in retail space is detrimental and counterproductive to the principals of urban extensions.' Vote: for 11 – against 0 – abstained 3. The Resolution was carried.

FC.7 **STC Neighbourhood Plan**
 012 Cllr Coyne gave a brief update which was noted

FC.8. **Finance**
 013 **8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the lists totalling £12,062.01 and £653.50 Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

014 **8.2 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £5,042.72 Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

015 **8.3 Request for 2 volunteers to sign paperwork – Councillors D Suiter and A Snookes volunteered.**

- 016 **8.4 Request to increase daily internet banking limit - IT WAS RESOLVED** to approve an increase from £12k to £16k. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- FC.9 Internal Affairs**
017 **9.1 Strategic Plan Panel** – Nothing to report at this point of the meeting. Agenda item 16 will consider an item from the Panel. The next Panel Group meeting is on February 22nd 2017
- FC.10 Clerk’s Report – Internal Affairs**
018 **10.1 Land Registrations** – After discussion regarding 7 Church Lane and two proposals which were both seconded and then were subsequently withdrawn **IT WAS RESOLVED** that the Clerk is to make further enquiries of the Northgate Methodist Church and Lincolnshire County Council and report back to Council. Vote: for 13 – against 0 – abstained 1.
- 019 **10.2 Internal Alterations to Town Hall Administrative Area – IT WAS RESOLVED** that the Clerk is to revisit the office layout, carry out a rigorous assessment with a view to doing all required works in one go, subject to Council approval. Vote: for 14 – against 0 – abstained 0.
- 020 Cllr Clegg joined the meeting at 7.50 pm
- 021 **10.3 Christmas Market Working Group** – the Clerk stressed the importance that this Group meets as soon as possible as there was matters to be dealt with. A meeting was agreed for 1st March 10am at the Town Hall.
- FC.11 External Affairs**
022 **11.1 Central Lincolnshire Local Plan - Main Modifications and Community Infrastructure Levy** – After considering a report from Cllr Charlesworth, **IT WAS RESOLVED** that Cllrs Brand, Charlesworth, Clegg, Fernandes and Suiter meet to produce a response to the Main Modifications for Council consideration at their next meeting on 1st March 2017 and that Cllr Charlesworth is asked to speak at the CIL examination on 28th February 2017 in accordance with his report. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- FC.12 Clerk’s Report – External Affairs**
023 **11.2 Charity Clothing Bins – IT WAS RESOLVED** that the matter of charity bins is looked at as part of the wider car park refurbishment and possibly designed in if appropriate, subject to Council agreement. Vote: for 15 – against 0 and abstained 0. The Resolution was carried.
- 024 **12.2 Communication with Network Rail — IT WAS RESOLVED** that the Clerk is to make a formal complaint to Network Rail regarding the condition and appearance of land and structures in their ownership around Sleaford. The letter is to be published on the Council website and NKDC are approached to see if they can bring any

pressure to bear on Network Rail also. Vote: for 15 – against 0 and abstained 0. The Resolution was carried.

FC.13 Resolution to move into Closed Session.

025 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential matters. Vote: for 15 – against 0 – abstained 0. The Resolution was carried. The two members of the public left the meeting.

026 **14.1 Boston Road Site Access** – The Clerk gave a verbal update on matters and said he would be producing a report in readiness for any press release.

027 Cllr J Charlesworth left the meeting.

028 **15.1 HR Matters – IT WAS RESOLVED** to approve the HR Panel’s recommendation regarding a move to 7 day working contracts and that the Clerk is permitted to extend the Weekend Worker’s contract by up to three months when it expires in March 2017. Vote: for 14 – against 0 and abstained 0. The Resolution was carried.

029 **16.1 Woodbridge Road - IT WAS RESOLVED** that the Clerk is authorised, along with two councillors, to enter into negotiations with the landlord, to seek a further quote and report back to Council. Vote: for 14 – against 0 and abstained 0. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8:50pm.



Report to: Council

Meeting Date: 1st March 2017

Report from: Clerk

Subject: Planning Applications

New Planning Applications

Ref No	Location	Proposal
16/0490/FUL (amended)	86-90 Southgate	Proposed re-development to create new shops & offices with associated infrastructure. Revised Scheme: to redevelop 82-90 Southgate to include further units & 3 apartments. NB: 14.12.16 Meeting Resolved to support the application
17/0099/FUL	Royal Oak Industrial Estate, East Road, NG34 7EQ	Erection of 4 B1/B8 units with ancillary trade counters
17/0155/LBC	Sleaford Railway Station, Station Road, NG34 7RG	Proposed repairs to and strengthening of station footbridge
17/0075/ADV	Sleaford Tennis Club, Recreation Ground, Boston Road	Erection of 2 fascia signs & 1 free standing sign (NB: from Council 18.01.17 any signage states "in association with Sleaford Town Council")

Officer recommendation

To note the above planning applications and notify NKDC that STC has no comment.

Sleaford Town Council

Expenditure transactions - approval list

Start of year 01/04/16

Reporting Payments Retrospectively

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
11933	17.02.15 BP Chatt	£2,500.00	40020/2	15/02/17	Chattertons - Professional Fees	£2,500.00
11938	BP 16.02.17 Molloy	£227.00	20030	16/02/17	Molloy, Mrs - Refund	£227.00
Total		<u>£2,727.00</u>				

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Date _____

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Sleaford Town Council

Expenditure transactions - approval list

Start of year 01/04/16

DD's SO's & Regular Bill Payments

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
11912	07.02.17 LCC	£5,373.79		07/02/17	LCC Pension Fund - Pension for month 10	£5,373.79
11913	DD 15.02.17 Carter	£270.60	10050/3	31/01/17	Carter Utilities - Phone bill	£270.60
11914	DD 01.02.17 Right	£47.20	30120/10	22/01/17	Right Fuelcard - Fuel	£47.20
11915	DD 08.02.17 Right	£300.84	30120/10	29/01/17	Right Fuelcard - Fuel	£300.84
11926	17.02.15 BP Wages	£2,219.26		15/02/17	Wages - Weekly wages week 46	£2,219.26
11929	DD 05.02.17 E-on	£7.74	39999/13	05/02/17	E-On - Standing charge at Tractor Shed	£7.74
11931	DD 21.02.17 BT	£62.32	10050/3	07/02/17	British Telecommunications Plc - Internet at Depot	£62.32
11934	DD 15.02.17 A/W	£380.46	30080/1	04/01/17	Anglian Water - Water usage at Museum	£380.46
11935	DD 15.02.17 A/W	£315.49	30060/2	03/01/17	Anglian Water - Water usage at Allotments	£315.49
11936	DD 15.02.17 Right	£151.55	30120/10	05/02/17	Right Fuelcard - Fuel	£151.55
11937	DD 15.02.17 Right	£272.94	30120/10	12/02/17	Right Fuelcard - Fuel	£272.94
11940	BP 22.02.17 Wk 47	£2,469.25		22/02/17	Wages - Weekly wages week 47	£2,469.25
11941	Mth11 Cllrs BP 23.02	£339.40	10030/2	23/02/17	Wages - Cllrs Allowances	£339.40
11943	BP 23.02 Mth 11	£8,246.76	20010/1	23/02/17	Wages - Salaries mth 11	£8,246.76
11945	DD 01.03.17 Right	£294.54	30120/10	19/02/17	Right Fuelcard - Fuel	£294.54
11946	DD 04.03.17 Proweb	£130.00	10060/7	04/03/17	Proweb (Mr J Williams) - IT Support & Web Updates	£130.00
11947	DD 01.03.17 AK	£12.25	30120/11	01/03/17	DVLA - Road Tax for Ford Transit Van (vehicle reg AK56)	£12.25

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Sleaford Town Council

Expenditure transactions - approval list

Start of year 01/04/16

DD's SO's & Regular Bill Payments

Tn no	Cheque	Gross	Heading	Invoice	Details	Cheque
				date		Total
11948	DD 01.03.17 FY	£20.12	30120/11	01/03/17	DVLA - Road Tax for Combi Van (vehicle reg FY04)	£20.12
11949	DD EDF 15.03.17Mu seu	£67.00	30080/2	15/03/17	EDF Energy - Electricity at Museum/ Toilet	£67.00
11950	DD EDF 15.03.17 Rec	£73.00	30090/2	15/03/17	EDF Energy - Electricity for Rec	£73.00
11951	DD EDF 15.03 Money	£146.00	30190/2	15/03/17	EDF Energy - Electricity for Moneys Yard	£146.00
Total		<u>£21,200.51</u>				

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SLEAFORD TOWN COUNCIL

Expenditure transaction - approval list

Start of year 01/01/16

Reporting Fuel Payments for November 16 - January 17 Retrospectively

Tn No.	Payment	Gross	Heading	Details	Total
11704	DD 23.11.16	£205.98	30120/10	Right Card - Fuel	£205.98
11733	DD 30.11.16	£164.48	30120/10	Right Card - Fuel	£164.48
11800	DD 14.12.16	£237.48	30120/10	Right Card - Fuel	£237.48
11857	DD 07.12.16	£184.87	30120/10	Right Card - Fuel	£184.87
11861	DD 21.12.16	£146.20	30120/10	Right Card - Fuel	£146.20
11863	DD 28.12.16	£73.88	30120/10	Right Card - Fuel	£73.88
11881	DD 25.01.17	£242.61	30120/10	Right Card - Fuel	£242.61
11882	DD 18.01.17	£142.84	30120/10	Right Card - Fuel	£142.84
11883	DD 11.01.17	£4.82	30120/10	Right Card - Fuel	£4.82
11884	DD 04.01.17	£210.38	30120/10	Right Card - Fuel	£210.38
TOTAL		£1,613.54			

Sleaford Town Council

Expenditure transactions - approval list

Start of year 01/04/16

Bill Payments

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
11911	BP One	£550.19		02/02/17	One Stop Disposables - Consumables	£550.19
11917	17.03.02 BP Beeby	£360.00	10040/6	07/02/17	Beebys Ltd - Cleaning of the Town Hall February	£360.00
11918	17.03.02 BP Water	£52.33		31/01/17	Water At Work (Midlands) Ltd - Water	£52.33
11919	17.03.02 BP Turnbull	£28.86	10040/7	08/02/17	Turnbull & Co Ltd - Consumable Town Hall	£137.64
11920	17.03.02 BP Turnbull	£36.40	30190/5	08/02/17	Turnbull & Co Ltd - Toilets Seat Moneys Yard	£137.64
11921	17.03.02 BP Turnbull	£56.74	30130/1	08/02/17	Turnbull & Co Ltd - Consumables paint for Depot	£137.64
11922	17.03.02 BP Parker	£91.00	30090/5	09/02/17	J Parker Dutch Bulbs - Compost for	£91.00
11923	17.03.02 BP AGM	£22.66	30130/6	10/02/17	AGM - Consumables for depot	£22.66
11924	17.03.02 BP LMS	£219.00	30120/3/1	08/02/17	Lawn Mower Services - Parts for Mower deck on Stiga	£233.21
11925	17.03.02. BP ESPO	£129.60	10040/9	02/02/17	ESPO - Bookcase	£129.60
11927	17.03.02 BP Waste	£245.00	30020/2	07/02/17	Waste Away - 1 x Skip	£245.00
11930	17.03.02 BP Turnbull	£15.64	30070/2	13/02/17	Turnbull & Co Ltd - Light bulbs & Starter	£137.64
11932	17.03.02 BP LMS	£14.21	30120/3/1	10/02/17	Lawn Mower Services - Roller	£233.21
11942	BP 17.03.02 Parker	£12.00	30090/8	20/02/17	J Parker Dutch Bulbs - Compost for General	£12.00
11944	BP 17.03.02 Bush	£57.12	30120/9/1	20/02/17	Bush Tyres - Puncture on JD	£57.12
11952	BP 17.03.02 Park	£99,049.49	39999/14	22/02/17	Park Leisure - Refurbishment & extension to Boston Road Skate Park	£99,049.49
11953	BP 17.03.02 Fields	£360.00	20070	22/02/17	Fields in Trust - Professional Work	£360.00
Total		£101,300.24				

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