



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford on WEDNESDAY 7th June 2017 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mr K Martin
Clerk to Sleaford Town Council
1st June 2017

AGENDA

1. **Chairman’s Welcome** (7:02pm)
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs (7:04pm)
4. **Minutes**
 - 4.1 Notes of the Annual Town Meeting held on 10th May 2017– for noting only (attached)
 - 4.2 Note of the Council Meeting held on 17th May 2017, to be approved as Minutes (attached)
5. **Chairman’s Report**, if any (7.07pm)
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.10pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)

- 6.2 **Pre Application Consultation** – Orchard House, Murrayfield Avenue, Greylees (on behalf of project 2000 (Greylees) Ltd. Demolition of former hospital building orchard house & erection of 43 dwellings & associated works. NB: Stansgate Planning made a presentation to the Council 18.01.17. For noting (attached)

- 7. **NG34 Plan**, if any

- 8. **Panel Reports**, if any

- 9. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.45pm)**
 - 9.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 9.2 BACS payments made for **retrospective approval** (attached)
 - 9.3 Pending BACS payments for **approval** (attached)
 - 9.4 Pending cheque payment for **approval** (attached)
 - 9.5 Request for 2 volunteers to sign paperwork
 - 9.6 Purchase of Cutting Machine for the John Deere Tractor – report and recommendation attached.

- 10. **INTERNAL AFFAIRS (7.55pm)**
 - 10.1 Drove Allotments – To receive update from the Clerk and approve acceptance of lease (to follow)

- 11. **Clerk’s Report – Internal Affairs (8.05pm)**
 - 11.1 Security of the Town Hall and Tractor Shed – report and recommendation attached
 - 11.2 Terms of Reference for Panels, for approval (attached)
 - a) HR Panel
 - b) Culture, Markets & Events Panel
 - c) Service Panel
 - d) Finance & Assets Panel

- 12. **EXTERNAL AFFAIRS (8.20pm)**
 - 12.1 Armed Forces Day – To receive a report with recommendations (attached)

- 13. **Resolution to move into Closed Session.** “To resolve whether to exclude the public and press for the consideration of the following confidential matters.”

- 14. **Boston Road Site Access** – update from Clerk
(item is in closed session because of a third-party confidentiality clause)
To receive report and recommendation (attached)