



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford on WEDNESDAY 5th July 2017 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mr K Martin
Clerk to Sleaford Town Council
29th June 2017

AGENDA

1. **Chairperson’s Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs (7:06pm)
4. **Minutes (7:10pm)**
 - 4.1 Notes of the Council Meeting held on 21st June 2017, to be approved as Minutes (attached)
5. **Chairperson’s Report, if any (7.20pm)**
 - 5.1 **Mayoral invitations** – verbal update
 - 5.2 **Process of reviewing Constitution** (available on the website) – Verbal update.
 - 5.3 **Ratification of Panels Terms of References** to be ratified at the next full council meeting on 19th July (attached) – verbal report.
6. **Co-option** - To receive presentations from applicants and resolve to co-opt to the Quarrington Ward vacancy (7.45pm)

7. **PLANNING MATTERS - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.55pm)**
 - 7.1 **Current Planning Applications – Officer Recommendation for no comments (attached)**
 - 7.2 **17/0724/FUL Additional information– Proposed alterations including change of use from bed & breakfast accommodation to 2 flats. Coach House, Toft Lane. (NKDC confirmed that existing and proposed plans are now added to the online records. They were missing from the previous application.) (attached)**
8. **NG34 Plan, if any (8:10pm)**
9. **PANEL REPORTS**
 - 9.1 **Culture, Events and Markets – Report and recommendations attached. To resolve that the HR Panel be directed to implement the recommendation.**
 - 9.2 **Finance & Assets – Report and recommendations attached. To resolve to accept the recommendation 1 of the report. To resolve to accept recommendation 2 of the report.**
 - 9.3 **Services – Report attached.**
10. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (8.00pm)**
 - 10.1 **Regular Direct Debits/Standing Orders for retrospective approval (attached)**
 - 10.2 **BACS payments made for retrospective approval (attached)**
 - 10.3 **Pending BACS payments for approval (attached)**
 - 10.4 **Request for 2 volunteers to sign paperwork**
 - 10.5 **Finance Regulations - to amend the financial limit applying to the Clerk's expenditure in the event of an emergency. Report and recommendation attached**
11. **INTERNAL AFFAIRS (8.10pm)**
 - 11.1 **Panel Membership – To resolve to fill vacancies on panels, giving preference to newly elected/co-opted Members and to resolve to revisit Lead Councillor on each panel, in the light of the refreshed membership (attached)**
12. **Clerk's Report – Internal Affairs (8.15pm)**
 - 12.1 **Recreation Ground Kiosk – request for permission to allow monthly social gatherings (attached)**
 - 12.2 **Siting of storage facility at the Cemetery for Sleaford Museum Trust – report and recommendation (attached)**
13. **EXTERNAL AFFAIRS – none for this meeting**
14. **Clerk's Report – External Affairs (8.20pm)**
 - 14.1 **Central Lincolnshire Local Plan – request for two representatives to attend a briefing session on Tuesday 11th July, 6pm-7pm, NKDC Council Chamber.**
 - 14.2 **Boston Road Site Access – Feedback from intended land exchange consultation - update from Clerk**